**Mission of the Greenspun College of Urban Affairs**

The Greenspun College of Urban Affairs is dedicated to your personal and academic development, the advancement of our disciplines, and the improvement of public policy and professional practices.

Our programs emphasize improvement of the quality of urban life by preparing you for professional practice through interdisciplinary learning, service, and scholarship founded on active collaboration among you, our faculty, professionals, and community members.

Visit this site for more information: https://www.unlv.edu/urbanaffairs

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**Urban Studies Career Options**

- Policy Analyst
- Urban Planner
- Grant Writer
- Human Resources Coordinator
- Labor Relations Managers and Specialist
- City Management
- Property, Real Estate, and Community Association Managers
- Parks and Recreation Management
- Economic Development Forecasting
- Lobbyist
- Geographic Information Systems Specialist

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**Graduate Program**

**Master’s of Urban Leadership**

The Master’s of Urban Leadership (MUL) is based on the recognition that effective urban leaders positively shape the economic, social, and political conditions of our cities

Questions about the program may be directed to Dr. Benoy Jacob via e-mail at benoy.jacob@unlv.edu.

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**Professional Associations**

Major professional associations dedicated to Public Administration areas offer membership benefits such as news about the latest research and job offerings. Students are encouraged to get involved with these organizations early on!

- American Society for Public Administration (ASPA): [http://www.aspanet.org](http://www.aspanet.org)
- International City/County Management Association (ICMA): [http://www.icma.org](http://www.icma.org)

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**UNLV Academic Advising**

**For Urban Studies Majors:**

Academic Advisors who are eager to meet with students about their academic goals and to assist in constructing a plan for graduation. Advisors can also help students understand how their experiences at UNLV can lead to a career in their desired field.

Greenspun College of Urban Affairs Advising Center
Phone: 702-895-1009
Campus Location: GUA 4th Floor - North Wing
[https://www.unlv.edu/urbanaffairs/advising](https://www.unlv.edu/urbanaffairs/advising)
**Helpful Career Information**

**Are You Career Ready?**

Employers are looking to hire college students and recent graduates who know how to use their talents, strengths, and interests. These students are Career Ready.

How do you become Career Ready? Mastering these Career Readiness Competencies will prepare you for a successful transition into the workplace.

- **Career Management**
  - Identify and articulate skills, strengths, knowledge, & experiences; navigate career options and pursue these opportunities.

- **Professionalism/Work Ethic**
  - Demonstrate personal accountability and effective work habits; punctuality, willingness to work with others, time management, understanding the importance of a professional work image and demonstrating integrity.

- **Teamwork/Communication Skills**
  - Articulate thoughts and ideas clearly and effectively to a variety of audiences; demonstrate public speaking skills.

- **Leadership**
  - Leverage the strengths of others to achieve common goals; organize, prioritize, and delegate work; use empathy, skills for give and receive feedback.

- **Application and Information Technology**
  - Select and utilize technology to solve problems and accomplish goals.

- **Oral/Written Communication Skills**
  - Articulate thoughts and ideas clearly and effectively to a variety of audiences; demonstrate public speaking skills.

- **Critical Thinking/Problem Solving**
  - Exercise sound reasoning and analytical thinking, use knowledge, facts, and data to solve problems and make decisions.

**Visit the Career Occupational Handbook to learn more about a specific occupation:**

http://www.bls.gov/ooh/

The OOH can help you find career information on duties, education and training, pay, and outlook for hundreds of occupations. Each profile also includes BLS employment projections for the 2014–2024 decade, as well as salary data.

**UNLV Career Services**

At Career Services, we strive to educate and equip UNLV students and alumni with the knowledge and tools to successfully navigate the increasingly global and dynamic workforce. We also work to create beneficial community partnerships to connect UNLV students and alumni with their respective industry.

Career Services encourages ALL UNLV students to take advantage of their services, which include:

- Assistance with developing a career plan and choosing a major
- Access to career exploration assessments, including FOCUS 2, the Myers-Briggs Type Indicator (MBTI), and the Strong Interest Inventory
- Career counseling and guidance on building a RESUME
- Preparing for an interview, assistance with job searching and networking.

Phone: 702-895-3495
Campus Location: SSC-A 2nd Floor
https://www.unlv.edu/hirearebel

**MEDIAN SALARIES BY DISCIPLINE 2016**

<table>
<thead>
<tr>
<th>Career</th>
<th>Salary Range</th>
<th>Median Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Urban and Regional Planners</td>
<td>$44,170 - $105,310</td>
<td>$70,020</td>
</tr>
<tr>
<td>Public Relations and Specialists</td>
<td>$32,090 - $110,560</td>
<td>$58,020</td>
</tr>
<tr>
<td>Political Scientists</td>
<td>$57,750 - $160,290</td>
<td>$114,290</td>
</tr>
<tr>
<td>Labor Relations Specialists</td>
<td>$18,480 - $114,340</td>
<td>$62,310</td>
</tr>
</tbody>
</table>

**Internship & Job Opportunities**

As a UNLV student you have 24/7 access to an online recruiting system designed specifically for you, called Hire A Rebel. Within Hire A Rebel, you are able to manage your profile and search through a variety of job and internships postings for all industries. By utilizing the “Advanced Search” feature within the Jobs & Internships section, you can filter by position type, location, industry, and more. Hire A Rebel contains all types of positions including: part-time and full-time jobs, paid and unpaid internships – located on-campus, locally, nationally. https://www.unlv.edu/hirearebel/jobs-internships

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*Occupational Outlook Handbook, 2016-17 Edition,*