The William F. Harrah College of Hotel Administration offers one of the world’s best programs in the preparation of students for the global hospitality and leisure services professions. Strong classroom academics are combined with focused internship and mentoring opportunities to provide a solid, applied educational foundation.

Students can customize their education with the 22 electives credits or elect to declare a concentration in Gaming Management, Meetings & Events Management, Restaurant Management or PGA Golf Management (for those who qualify).

**Hospitability Academic Societies and Groups**
- Hotel Association
- Eta Sigma Delta Honor Society
- Professional Convention Management Association
- Hospitality Financial and Technology Professionals
- Hospitality Sales & Marketing Association International (HSMAI)
- International Association of Expositions and Events
- Society of Human Resources Management
- Gaming Management Association
- Professional Golf Management Student Association
- Hotel College Mentor Program
- National Society of Minorities in Hospitality
- Beverage Management Club
- UNLV Epicurean Club

**Possible Career Options**

**Hospitality Management**
- Hotel/Lodging/Resort/Vacation Ownership Manager
- Front Office Manager
- Assistant Executive Housekeeper
- Employee Services Coordinator
- Guest Relations Manager
- Concierge Manager
- VIP Services Manager

**Meetings and Events Management**
- Convention Sales Manager
- Meeting Planner
- Events Coordinator
- Destination Marketing Coordinator
- Wedding Planner

**Restaurant Management**
- Food and Beverage Manager
- Catering Manager
- Food and Beverage Cost Accountant
- Resort/Hotel Food Services Manager
- Nightclub Manager

**Gaming Management**
- Slot Floor Person
- Casino Marketing Analyst
- Race and Sports Book Supervisor
- Casino Cage Supervisor
- Surveillance Operator
- Table Game Supervisor

**Professional Golf Management**
- Head Golf Professional
- Director of Golf
- Teaching Professional

**Value of the Hospitality Management Degree**
A Bachelor’s degree is typically required for management and executive-level positions within the hospitality industry. Courses offered as part of the degree provide a foundation for a broad-range of Hospitality career opportunities upon graduation.

**Graduate Programs: Hotel Administration**
The graduate degrees at the Harrah Hotel College provide a balance of research, experience, theory and application to help ensure future success. The college offers various Masters level programs, which include concentration options, in addition to the Doctoral program.

http://www.unlv.edu/hotel/graduate-studies
Visit the Career Occupational Handbook to learn more about a specific occupation:

http://www.bls.gov/ooh/

The OCH covers hundreds of occupations and describes: What They Do, Work Environment, How to Become One, Pay, and more. Each profile also includes BLS employment projections for the 2010–20 decade.

**Boughner Career Services**

The Bob Boughner Hotel Career Services Center works in tandem with UNLV Career Services to provide opportunities for Harrah Hotel College students and alumni to gain access to a broad range of employers, employment information, internship and career opportunities.

Phone: 702-895-5554  
Campus Location: BEH 126  
http://www.unlv.edu/hotel/bbcsc

**Internship Opportunities**

Internships are part of the required curriculum for all students in the Hotel College. Students will learn managerial and leadership skills, and gain actual work experience in the hospitality industry. These experiences will help students understand the day-to-day operations, strategic planning, and provide an overview of various positions.

Internship preapproved for academic credit within the Hotel College are sent to students via the Hotel College Listserv. To join, please visit: http://groups.yahoo.com/group/unlvhotelcollege/

UNLV Hire a Rebel is a free, online recruiting system that helps students, alumni, and employers connect in a variety of ways.

Students can use Hire a Rebel to search for job and internship listings, on-campus recruiting interviews, employer information sessions, resume book database & dates for career fairs.

http://hire.unlv.edu/careerLink.html

**Career Exploration/Planning**

FOCUS 2: http://hire.unlv.edu/careerAssessment.html

Myers-Briggs Type Indicator (MBTI): http://hire.unlv.edu/careerAssessmentMBTI.html

Strong Interest Inventory: http://hire.unlv.edu/careerAssessmentStrong.html

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**MEDIAN SALARIES BY DISCIPLINE 2010-2012**

<table>
<thead>
<tr>
<th>Career</th>
<th>Salary Range</th>
<th>Median Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lodging Manager</td>
<td>$29,460 - $87,920</td>
<td>$46,880</td>
</tr>
<tr>
<td>Meeting Planner</td>
<td>$27,090 - $76,840</td>
<td>$45,260</td>
</tr>
<tr>
<td>Food Service Manager</td>
<td>$30,480 - $80,410</td>
<td>$48,130</td>
</tr>
<tr>
<td>Gaming Supervisor</td>
<td>N/A</td>
<td>$48,530</td>
</tr>
<tr>
<td>Head Golf Professional</td>
<td>$35,000 - $82,873</td>
<td>$55,000</td>
</tr>
</tbody>
</table>

Source: Job Outlook 2013  
Courtesy of the National Association of Colleges and Employers

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**HELPFUL CAREER INFORMATION**

Employers rate candidate soft skills/qualities in order of importance:

1. Ability to verbally communicate with persons inside and outside the organization
2. Ability to work in a team structure
3. Ability to make decisions and solve problems
4. Ability to plan, organize and prioritize work
5. Ability to obtain and process information
6. Ability to analyze quantitative data
7. Technical knowledge related to the job
8. Proficiency with computer software programs
9. Ability to create and/or edit written reports
10. Ability to sell or influence others

Source: Job Outlook 2013  
Courtesy of the National Association of Colleges and Employers

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* PGAlinks.com