

MAJOR TO CAREER GUIDE

HOSPITALITY MANAGEMENT

William F. Harrah College of Hotel Administration

The Mission of the William F. Harrah College of Hotel Administration is to develop students into leaders of the hospitality industry, contribute to the advancement of the profession and provide service to the community by having an outstanding faculty, challenging curriculum, innovative research, supportive culture and wide range of professional experiences; all in the context of one of the most exciting cities in the world.

The William F. Harrah College of Hotel Administration offers one of the world's best programs in the preparation of students for the global hospitality and leisure services professions. Strong classroom academics are combined with focused internship and mentoring opportunities to provide a solid, applied educational foundation.

Students can customize their education with the 22 electives credits or elect to declare a concentration in Gaming Management, Meetings & Events Management, Restaurant Management or PGA Golf Management (for those who qualify).

Hospitality Academic Societies and Groups

- Hotel Association
- Eta Sigma Delta Honor Society
- Professional Convention Management Association
- Hospitality Financial and Technology Professionals
- Hospitality Sales & Marketing Association International (HSMIAI)
- International Association of Expositions and Events
- Society of Human Resources Management
- Gaming Management Association
- Professional Golf Management Student Association
- Hotel College Mentor Program
- National Society of Minorities in Hospitality
- Beverage Management Club
- UNLV Epicurean Club

UNLV Academic Advising for Hospitality Management Majors

Academic Advisors meet with students about their academic goals and assist in constructing a plan for graduation. Advisors can also help students understand how their experiences at UNLV can lead to a career in their desired field.

Office for Student Advising
Phone: 702-895-3616
Campus Location: Beam Hall 543
<http://www.unlv.edu/hotel/advising>

Possible Career Options

Hospitality Management

- Hotel/Lodging/Resort/Vacation Ownership Manager
- Front Office Manager
- Assistant Executive Housekeeper
- Employee Services Coordinator
- Guest Relations Manager
- Concierge Manager
- VIP Services Manager

Meetings and Events Management

- Convention Sales Manager
- Meeting Planner
- Events Coordinator
- Destination Marketing Coordinator
- Wedding Planner

Restaurant Management

- Food and Beverage Manager
- Catering Manager
- Food and Beverage Cost Accountant
- Resort/Hotel Food Services Manager
- Nightclub Manager

Gaming Management

- Slot Floor Person
- Casino Marketing Analyst
- Race and Sports Book Supervisor
- Casino Cage Supervisor
- Surveillance Operator
- Table Game Supervisor

Professional Golf Management

- Head Golf Professional
- Director of Golf
- Teaching Professional

Value of the Hospitality Management Degree

A Bachelor's degree is typically required for management and executive-level positions within the hospitality industry. Courses offered as part of the degree provide a foundation for a broad-range of Hospitality career opportunities upon graduation.

Graduate Programs: Hotel Administration

The graduate degrees at the Harrah Hotel College provide a balance of research, experience, theory and application to help ensure future success. The college offers various Masters level programs, which include concentration options, in addition to the Doctoral program.

www.unlv.edu/hotel/graduate-studies

Helpful Career Information

Employers rate candidate soft skills/qualities in order of importance

- 1 Ability to verbally communicate with persons inside and outside the organization
- 2 Ability to work in a team structure
- 3 Ability to make decisions and solve problems
- 4 Ability to plan, organize and prioritize work
- 5 Ability to obtain and process information
- 6 Ability to analyze quantitative data
- 7 Technical knowledge related to the job
- 8 Proficiency with computer software programs
- 9 Ability to create and/or edit written reports
- 10 Ability to sell or influence others

Source: Job Outlook 2013

Courtesy of the National Association of Colleges and Employers

MEDIAN SALARIES BY DISCIPLINE 2010-2012

Career	Salary Range	Median Salary
Lodging Manager	\$29,460 - \$87,920	\$46,880
Meeting Planner	\$27,090 - \$76,840	\$45,260
Food Service Manager	\$30,480 - \$80,410	\$48,130
Gaming Supervisor	N/A	\$48,530
Head Golf Professional*	\$35,000 - \$82,873	\$55,000

Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook, 2012-13 Edition*, <http://www.bls.gov/ooh/>

* PGALinks.com

Visit the Career Occupational Handbook to learn more about a specific occupation:

<http://www.bls.gov/ooh/>

The OCH covers hundreds of occupations and describes: What They Do, Work Environment, How to Become One, Pay, and more. Each profile also includes BLS employment projections for the 2010-20 decade.

Boughner Career Services

The Bob Boughner Hotel Career Services Center works in tandem with UNLV Career Services to provide opportunities for Harrah Hotel College students and alumni to gain access to a broad range of employers, employment information, internship and career opportunities.

Phone: 702-895-5554

Campus Location: BEH 126

<http://www.unlv.edu/hotel/bbcsc>

Internship Opportunities

Internships are part of the required curriculum for all students in the Hotel College. Students will learn managerial and leadership skills, and gain actual work experience in the hospitality industry. These experiences will help students understand the day-to-day operations, strategic planning, and provide an overview of various positions.

Internship preapproved for academic credit within the Hotel College are sent to students via the Hotel College Listserv. To join, please visit:

<http://groups.yahoo.com/group/unlvhotelcollege/>

UNLV Hire a Rebel is a free, online recruiting system that helps students, alumni, and employers connect in a variety of ways.

Students can use **Hire a Rebel** to search for job and internship listings, on-campus recruiting interviews, employer information sessions, resume book database & dates for career fairs.

<http://hire.unlv.edu/careerLink.html>

Career Exploration/Planning

FOCUS 2: <http://hire.unlv.edu/careerAssessment.html>

Myers-Briggs Type Indicator (MBTI):

<http://hire.unlv.edu/careerAssessmentMBTI.html>

Strong Interest Inventory:

<http://hire.unlv.edu/careerAssessmentStrong.html>

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ADVISING
Collaborate to Graduate