

# CONFERENCE HOUSING RULES & REGULATIONS

The following document outlines basic rules and regulations applicable to all individuals and groups utilizing Conference Housing facilities for overnight accommodations. All Guests are expected to adhere to established Facility policies, University regulations, Regents policies, as well as federal, state & local regulations and laws at all times while in the facility regardless of activity. Rules and regulations contained in this document are in addition to any posted regulations in housing facilities and/or the applicable policies outlined in other contractual agreements signed by an individual participant or group contact as part of a Full Service Contract with the Student Union & Event Services office.

If a Participant is found in violation of the any of the terms, University reserves the right to impose sanctions for the actions of the Participant, including removal of that Participant from Conference Housing and/or holding User and/or Participant responsible for any damages, legal fees, and/or fines resulting from such violation.

- A. **Accessibility:** At no time may any doors, fire exits, elevators, hallways or foot traffic be blocked by individuals, event or set-up. All set-ups must observe fire code and comply with the American Disabilities Act.
- B. **Security:** All Conference Housing rooms and bathrooms should be locked when participants are in the room and upon leaving the rooms. Valuables should not be stored in Conference Housing.
- C. **Life Safety Equipment:** Tampering with life safety equipment (fire alarms, fire sprinklers, emergency lights, etc.) is strictly prohibited.
- D. **Evacuation of Facility:** Should it become necessary in the judgment of the University to evacuate the facility for any reason, the Guest will immediately comply with evacuation of the facility. All Guests should become familiar with the location of fire alarms, emergency phones, fire exits and phone numbers of conference staff and University police in case of emergency.
- E. **Use of Facilities:** Misuse, abuse, theft or destruction of University property is prohibited. The Guest agrees to use common areas, residential corridor and rooms, equipment and furnishings in a careful and proper manner, to contribute to the orderliness and cleanliness of all areas, to cooperate in the common protection of property, and to promptly advise the University of any deteriorated or hazardous conditions so timely repairs can be made. Equipment and/or furniture located in the residential rooms may not be moved. Furniture may not be moved from or into rooms, hallways or lounges for any reason during the Guest's stay.
- F. **Facility Modifications:** The Guest agrees not to modify or cause or allow the modification of the assigned room or other parts of the building. Attaching an object to the premises by nails, screws or alteration of the premises in any manner whatsoever is strictly prohibited.
- G. **Damages:** The Guest agrees to maintain the condition of the room(s) in the Individual Housing, and to restore the room to the condition as of the date the Guest entered the premises. The Guest shall pay reasonable cost for any damage against the facility by the Guest or by any person(s) who may be in or upon the premises under the direction of the Guest.
- H. **Behavior and Conduct:** Participants shall respect the right and privileges of other groups and guests at all times. The Guest agrees to conduct him/herself in such a manner as to allow others the quiet enjoyment of the Individual Housing, including residence halls and dining commons. The Guest will avoid causing excessive noise and/or disruptive behavior. Behavior expectations include but are not limited to not sitting in open windows or lean on balcony railings; not throwing, launching or dropping objects from room windows or balconies; refraining from participating in water fights, food fights, athletic games and loud cheering or noises at all times.
- I. **Roommate Expectations:** Behavior which attempts to force a roommate to move out of the room, and behavior which discriminates against a current roommate or against a newly assigned occupant will be considered by the University to be sufficient grounds for reassigning the current occupants and taking further action if needed.
- J. **Open Flames:** The use and/or storage of candles, incense or other devices with an open flame is prohibited.
- K. **Cooking:** Hot plates and similar cooking appliances not provided by Conference Housing are prohibited.
- L. **Animals:** All animals with the exception of disabilities services or law enforcement are prohibited from being inside any University buildings, including Individual Housing.
- M. **Bicycles/Skateboards:** Parking, riding or walking of bicycles, use of skates (in-line or otherwise), or use of skateboards or scooters will not be permitted indoors at any time.
- N. **Solicitation:** Solicitation of signatures for petitions or other statements of support for public issues is prohibited in Conference Housing facilities. Specific areas on the UNLV campus have been designated for the solicitation of signatures or avocation for public issues.
- O. **Alcohol:** The University abides by state law and prohibits the possession or consumption of alcohol by persons under the age of 21. Individual Housing regulations do not permit the possession or consumption of alcoholic beverages in public areas, including common areas, recreation areas, floor lounges and room balconies, where applicable.
- P. **Smoking:** Smoking tobacco or other legal tobacco products inside the Individual Housing is prohibited. Smoking is only allowed outside the buildings.
- Q. **Firearms/Weapons:** Possession or discharge of fireworks, firearms, air guns or any other type of weapon, whether real or imitation, is strictly prohibited within the Individual Housing and the University campus.

Requests for a waiver from requirements outlined in this document must be submitted to the Assistant Director for Facilities & Operations in writing. If related to a conference or event group, request must be received no less than two (2) weeks prior to the start date of the anticipated event.