Faculty & Staff RebelCard Re-Carding Application

Employee Name  

Faculty/Staff L Number*  L 80______________________________  
* Located on the face of your current Faculty Staff Card  

NSHE ID**  
**If you do not know your NSHE ID number, please call the card office at 702-895-2351  

1. Are you currently a student at UNLV? (Please Circle one and Indicate Level)  
   NO  YES  Undergrad  Graduate  

2. Do you use your RebelCard for Door Access? (Please Circle One)  
   NO  YES  

To Be Completed by RebelCard Office Staff  

Processing Date _________________________________________________  
Processed By ___________________________________________________  

☐ Step One - Run Utility  
☐ Step Two - Change the ISO number in Putty if Needed  
☐ Step Three - Take New Photo and Print Card  
☐ Step Four - If #2 is yes, email rebelrepair & have them open ticket for Frank  
   It must include, L Number, NSHE ID and ISO number on the front of the new card.  
   Once Frank processes the ticket, the faculty staff members will be able to use the kiosk to encode their cards. This process could take up to 7 business days.