



## The Department of Mathematical Sciences Credit by Exam Policy

Revised 9/13/2010

### University Policy on Credit by Exam

**Credit by Examination:** A regular, currently enrolled student who is not on probation may take an examination for credit in a course listed in the Undergraduate Catalog, subject to the following regulations:

1. The student must provide evidence of the objectives and have covered the subject matter of the course as a result of having taken a comparable course in a non-accredited educational institution or by systematic, independent study or directly pertinent occupational experience.
2. All admitted students are eligible for credit by examination. Non-degree seeking students may not apply.
3. A maximum of 30 semester credits may be obtained by examination.
4. Credit by examination is not considered resident credit.
5. Credit by examination cannot be obtained in a course that covers at an elementary level the subject matter of a more advanced course for which the student has already received credit.
6. Credit by examination may not be obtained in a course failed by the student.
7. Native speakers of a language other than English may not receive lower-division foreign language credit for courses in their native tongue.

Students must request an application from the Office of the Registrar & Admissions and, before taking the examination, obtain written approval from the student's advisor and dean, the instructor of the course, and the department chair and the dean of the college offering the course. The fee must be paid in advance.

Regardless of whether or not the student wants the grade recorded, the instructor will enter a grade of ABCDF or S/F on the Credit by Examination form and deposit the form with the Office of the Registrar & Admissions. The instructor will file the completed examination according to the instructions of the dean or department chair; these examinations may be inspected by any faculty member.

[Taken from 2008-2010 Undergraduate Catalog]

## **Departmental Policy on Credit by Exam**

### Courses Available with Credit by Exam:

MATH 120, 124, 126, 127, 128, 132, 181, 182.

### Courses Not Available with Credit by Exam:

MATH 121, 122, 123, 170, 176, 200 level and higher.

### Source of Exams:

The Undergraduate Committee will periodically review and rework the exams used for these courses.

### List of Textbooks Used in Courses (Fall 2009):

The current textbooks can be found online, at <http://www.unlv.edu/math>. Click on the "Undergraduate Study" tab, and follow to "Course Information."

### Grading Policy:

Exams will be graded by hand by the undergraduate coordinator or designee, who will then assign a letter grade (ABCDF). The grade will be recorded on the registrar's form, and the student has the choice whether the grade is recorded. If a student does not wish to record the grade earned and wants to retake the exam, they must begin the process from step one. In particular, a student must provide *new* evidence of covering objectives of the course.

Account Number Used: 2220-260-6524-78-01

### Departmental Procedure

See next page

## Departmental Procedure for Credit by Exam

