

NSHE Board of Regents
University of Nevada, Las Vegas
Department of Music

Bond and Receipt for Issue of Musical Instrument and/or Locker and Lock

Received of the NSHE Board of Regents through the UNLV Department of Music:

Instrument: _____ Manufacturer: _____ Model: _____

Serial Number: _____ UNLV Instrument Tag # _____

Attachments: _____ Case _____ Mouthpiece (Type: _____) _____ Ligature _____ Lyre
 _____ Bow _____ Crooks _____ Strap

Fee: _____ Fee Waived By: _____ Reason: _____
 (List course number and/or Ensemble)

Replacement Value: Instrument \$ _____ Attachments \$ _____

Name: _____ Student Faculty

NSHE#: _____ E-mail Address: _____

Home Address _____
 Street City State Zip Code

Local Address _____
 Street City State Zip Code

Local/Cell Phone _____ Home Phone _____

In consideration of the loan and delivery to me of the above described instrument, attachments, locker, and combination lock, I hereby explicitly make myself responsible, immediately upon your request or upon expiration of then period and purpose for which such loan was made at your option, to return to you through the current Property Manager of the Department of Music the instrument and attachments described, in the same condition as when received, except for reasonable wear or deterioration incident to prudent use and custody thereof for the purpose intended, as stated below; and I do further hereby explicitly promise and agree to pay you through the Department of Music, promptly and in full for (a) any and all damage to the instrument, attachments, locker, and combination lock, or consequential full cost or repair thereof as determined by Property Manager or other individual formally designated for the purpose by the Dean below named; (b) for loss, theft, larceny, embezzlement, or disappearance (explained or unexplained) thereof or any part thereof, using the value above stated as the basis for financial restitution. I understand that this contract expires on the final day of the semester in which it was made. Failure to renew this contract or return the above stated instrument and attachments to the Property Manager on or before the final day of the semester will result in a late fee (\$25.00) and/or UNLV administrative holds.

I further agree that instrument and attachments shall be used only in preparation for and playing in Department of Music ensembles and for University music classes, or for individual study, rehearsal, or practice by me.

In the event of loss, theft, damage or disappearance of the instrument, attachments, locker, and/or combination lock, I understand that I shall have the option to make prompt payment in connection therewith as above provided, or promptly to deliver to you in replacement thereof and of all thereof, at my expense, a substitute instrument and/or substitute attachments of a type and quality approved by the Property Manager or some other member of the faculty of the Department of Music formally designated for that purpose by the Dean of the College of Fine Arts. The title to such substitute(s) shall be free and unimpaired, the same shall have been fully paid for prior to delivery to you, and full legal ownership thereof shall vest in you upon delivery as aforesaid.

I acknowledge that the instrument and attachments are necessities in my pursuit of a college education.

Signed: _____ Date: _____

The undersigned parent/guardian of the above named minor have read and understand the foregoing Bond and Receipt; do hereby concur in and agree thereto; and do personally assume with the minor, jointly and separately, each and all of the obligations set forth above.

Parent/Guardian Signature: _____ Date: _____

Wind Instrument Provision

In accordance with new standards and guidelines established by the National Association of Schools of Music, and in consultation with the United States Center for Disease Control, the UNLV Department of Music is reminding all students who use institutionally owned wind instruments that regular cleaning of these musical instruments is required in order to practice proper hygiene.

The student must initial and date the following statement upon checkout of the institutionally owned wind instrument:

Before using the above-mentioned instrument for the first time, I understand and agree that I am responsible for cleaning the instrument. I agree to use alcohol wipes and/or alcohol treated swabs to thoroughly clean both the outside and the inside of the mouthpiece (i.e., flute head joint and blow hole, clarinet and saxophone hard rubber/plastic mouthpiece, bassoon bocal, and brass mouthpiece). I further agree to maintain the cleaning, by means of cleaning rods, swabs, mouthpiece brushes, etc., to the extent necessary to prevent buildup of residue within the instrument.

Initial: _____ Date: _____

The student must initial and date the following statement upon return of the institutionally owned wind instrument:

Upon returning the above-mentioned musical instrument, I acknowledge that, after my final usage of this instrument, I have used alcohol wipes and/or alcohol treated swabs to thoroughly clean the outside and the inside of the mouthpiece (i.e., flute head joint and blow hole, clarinet and saxophone hard rubber/plastic mouthpiece, bassoon bocal, and brass mouthpiece).

Initial: _____ Date: _____

Assigned Locker: Bldg: _____ Number: _____ Lock Number: _____

Locker Rental Term: Fall 20 _____ Spring 20 _____ Other _____

Date Checked Out: _____ Checked Out by _____

Instrument Rental Fee: _____ Locker Rental Fee: _____

Payment Method: Amount: _____ Check/MO #: _____

Date Returned: _____ Received by: _____

Distribution: White: Department of Music Pink: Student Upon Checkout
 Yellow: Student Upon Return Gold: Department Accounting