Your Guide to Community Living

2012–2013
96% of residents surveyed made new friends through their on-campus living community.
Dear UNLV Rebel,

On behalf of the Housing & Residential Life staff, I welcome you to UNLV! This is your opportunity to become a member of the UNLV community, a home where you can learn inside and outside the classroom.

As a member of the UNLV community, I encourage you to take the time to get to know the other residents of your floor and building. Your residence hall experience affords you a wonderful opportunity to connect with others and form lifelong friendships. It also offers you convenient access to programs, leadership opportunities, recreation, health services, research facilities, academic assistance, campus libraries, and classrooms. Take advantage of these resources.

Your campus experience is what you make of it. The Housing & Residential Life staff and I are here to assist you in that endeavor. Let us help set the stage for a future full of promise and lifelong friendships.

I look forward to seeing and meeting many of you during this year.

Sincerely,

Richard E. Clark
Director of Housing & Residential Life
91% of residents surveyed enhanced their ability to study more effectively.
Building Community. Setting Standards.
The concept of community goes beyond the physical space you’re sharing with other students. Living on campus means that you’ll be working together toward common goals and through challenging differences.

One of the ways we build community at UNLV is through community standards, which are expectations between members of each floor community. When you share your individual desires and build group expectations with your fellow residents, you’ll set a strong foundation that will help you resolve future conflicts. You’ll also learn how to negotiate, solve problems, and be a contributing member of a team—skills valued by graduate schools and future employers.

Our Staff
Throughout this Guide, you will see the term Resident Assistant. At UNLV, a Resident Assistant (RA) resides on each floor community and is an upper-class student employee whose role is to create and maintain a floor environment where each resident finds acceptance, is treated with respect and dignity, has access to services and resources, and has the opportunity to participate in the life of the community. This role is exhibited in many ways: through programs that the RA prepares for the community, through general one on one interactions with his/her residents, and even through upholding residence hall and UNLV policies and responding to critical incidents.

Community Operations Managers and a team of Desk Assistants run the complex service desks and assist residents daily. They answer questions, make referrals, distribute equipment, sort students’ mail, and help with other desk duties as a representative of UNLV.

Lastly, your RA is supervised by a Residential Life Coordinator (RLC), who oversees the overall function of your residence hall. Part of his or her job is to be a resource to you in your growth and development as a student. The RLC fulfills this role in many ways, particularly by providing direct leadership and supervision over the staff, overseeing the administrative processes of the residence hall, and responding to critical incidents that may occur in the residence halls. In order to meet with your RLC, you can visit your front desk to schedule an appointment.
Your Floor
The first opportunity to explore the standards process will come at one of your first meetings with all of the other campus residents on your floor. Your Resident Assistant (RA) will lead the discussion, and together you’ll set agreements about noise, cleanliness, and sharing space. You will learn to address important issues and determine the best way to address problems with each other in a respectful and effective manner.

Before that meeting, take some time to think about what’s important to your campus living experience. Do you think quiet/study hours are important? How do you want to share laundry room time? How do you want the floor community to handle concerns? Be prepared to discuss your point of view, make compromises, and commit yourself to upholding the agreement.

Here are some additional tips to help you get along in the campus community:

- Speak up. If you think there’s a problem, express your view to the person(s) involved.
- Treat others with respect and consideration.
- Follow the rules. They were established to maintain a safe and healthy learning environment for you and your fellow campus residents.
- Respond to reasonable requests from other campus residents.
- Be responsive and cooperative with Housing & Residential Life staff.
- Be inclusive of every member of the campus community. Actions (direct or indirect) that discriminate based on race, gender, religion, disability, national origin, age, or sexual orientation cannot be tolerated in a community based on mutual respect and cooperation.

Your Roommate and Suitemates
Your relationships with your roommate and suitemates can be some of the most important in your college experience. It’s important to start those relationships with open, honest communication and set clear expectations. Even if you are old friends from home, living on campus and the college experience will be new to both of you. It’s important for you to discuss your needs together. If you explore your expectations, talk together, establish your agreements, and keep talking, you’ll start things off on the right foot and keep your relationship on track.

Explore Your Expectations
Before sitting down with your roommate to determine how to share your space, spend some time thinking about what is important to you, including your individual needs, wants, likes, and dislikes. Here are some questions to get you started.

- Why am I going to UNL V?
- What are my goals for this year? What are my expectations?
- What are my goals for college? After graduation?
- What are my likes and dislikes?

Think of some hypothetical situations you might face with your roommate. Here are some questions to help you reflect upon what is important in your living environment. Circle the responses that best suit you.

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<th>Yes</th>
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<td>Does profanity bother you?</td>
<td>Do you like to study with the music on?</td>
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<td>Does it bother you if your roommate always has friends over?</td>
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<td>Do you prefer not to talk in the morning?</td>
<td>Would you be willing to leave your room if your roommate wanted to sleep or study?</td>
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<td>Are you a night person?</td>
<td>Do you mind if your roommate uses your stereo?</td>
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<td>Are you an early riser?</td>
<td>Do you mind if your roommate uses your computer?</td>
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<td>Is it easy for you to wake up in the morning?</td>
<td>Do you care if your roommate borrows your clothes?</td>
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<td>Does outside smoking bother you?</td>
<td>Do you plan to study in your room?</td>
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<td>Does alcohol use by your roommate bother you?</td>
<td>Would it bother you if your roommate’s boyfriend or girlfriend was visiting and he or she asked you to leave?</td>
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<td>Does light disturb you when you sleep?</td>
<td>Is it hard for you to tell someone that what he or she is doing bothers you?</td>
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<td>Do you like your room to be tidy all the time?</td>
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<td>Does it bother you if your roommate does not clean up his or her side of the room?</td>
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Now, think about what you would like most in your roommate relationship. Look over the following items and rank them 1 to 11, with 1 being the most important and 11 being the least important to you.

**It’s important to have a roommate who . . .**

- _____ is serious about studying and will make studying a priority in our room.
- _____ is clean, conscientious, and tidy.
- _____ allows me to have my boyfriend or girlfriend over as much as I like.
- _____ will be my friend who confides in me and likes to do a lot of things together.
- _____ doesn’t let school take over our entire lives and knows how to have a good time.
- _____ takes responsibility for keeping our room neat.
- _____ respects my need for privacy and will allow me some time to myself.
- _____ doesn’t abuse drugs or alcohol.
- _____ doesn’t keep things bottled up but lets me know how she or he is feeling.
- _____ shares my religious or political views.
- _____ respects my property and doesn’t borrow my things without asking.

**Talk Together**

Once you and your roommate have completed these individual exercises, talk together about your responses, your shared expectations, and those expectations where you differ.

Be open and honest, keeping in mind that each of you has a right to your own opinions. If you are not sure what your roommate is saying, ask for clarification or try to repeat back what you have heard to make sure you understand.

**Remember that you and your roommates do not need to be best friends.** You’ll probably have different hobbies or musical tastes. You may also find other friends to spend time with. One of the most rewarding experiences of being in college is getting to know many different kinds of people. Learning to accept and respect the differences in your roommate can be a valuable life lesson.

Your first obligation to your roommate is to be friendly when you first meet, and then create a living environment that allows both of you time for productive studying, relaxation, and sleeping. Perhaps an even deeper friendship may develop over time.

**Common Roommate Issues and Suggested Solutions**

- **You are more social and your roommate is more reserved.** It is important to equally share the room for each of your needs. Take turns having friends over and/or having private time in the room.

- **Your roommate does not want to be good friends.** Roommates do not need to be best friends. However, you need to establish a respectful relationship. Avoid competition and improve your relationship by finding interests and friends that suit your individual needs.

- **One of you is a borrower.** Make a habit of asking before borrowing, even when your roommate is not around. If your roommate is a borrower, be open and tell him or her how you feel about this. Try to come up with some compromises about mutual sharing and splitting the costs of items you both use.

- **One of you is very clean. The other is very casual.** If you constantly dust around your bed and your roommate’s bed is constantly unmade, this may become a source of tension. Try to determine a physical space for each of you and respect each other’s areas. You do not have to set up a partition, but divide the room so that each of you has your own space.
Establish Your Roommate and Suitemate Agreements

After finishing these activities, you should both complete a Roommate Agreement to determine how to share your room — how you will share space and respect each other’s needs, including cleaning, music, sleep, study hours, food, and guests. Your resident assistant (RA) can assist you in completing this document, so when you are done with this process, please contact your RA to set up an appointment. Roommate Agreements and Suitemate Agreements are binding contracts that help you discuss issues and negotiate resolutions respectfully before seeking mediation.

As the year progresses, you’ll probably need to discuss your relationship and make changes to your agreement. Work with your RA to help resolve conflicts. He or she has training, experience, and insights to help you work through tough issues.

Keep Talking

Throughout the semester, you’ll have many opportunities to discuss your community standards, roommate agreements, and suitemate agreements through meetings and individual discussions.

Keep the lines of communication open and discuss problems and concerns before the pressure begins to build. Honest negotiation can bring solutions to most concerns.

Here is an outline you can use to talk through issues in your relationship with your roommate, suitemate, or floormate. Allow each person to express his or her thoughts and feelings using the discussion outline below.

- What’s the problem? State the problem as you see it.
- How do you feel about it? Share your feelings about the issue.
- What do you want or need? Describe how you think the problem could be solved. What would you like your roommate to do? What is keeping this from happening?
- How can you help? Offer what you would be willing to do to help the situation.
- What other options are available? Discuss other options and alternatives to ensure you have considered many different ways of resolving the issue.
- What is our final decision? Come to a mutual understanding of how you are each going to improve the situation.

Something to Talk About:

Do you think you know everything about your roommate and suitemates? You’ll be surprised how much there is to learn. Here are some suggestions to get those conversations started.

Basic Background
- What do you like/not like about:
  - Your family?
  - Your hometown?
  - Your high school?
- What are your hobbies and interests?
- Who is your best friend or a significant person in your life?

Studying
- How important are grades to you?
- How often and how long do you study?
- At what times do you want to study in the room?

Sleep
- How much sleep do you need?
- When do you like to go to sleep?

Wellness and Hygiene
- How important is tidiness to you?
- How do you feel about drugs or drinking?
- What do you like to do for exercise?

Recreation
- What do you do to relax?
- What kind of music do you like?

Relationships
- Is there a significant romantic relationship you are involved in now?
- How do you feel about making new friends?
- How do you feel about having guests in your room?

Emotional Style
- Do you tend to express your feelings verbally, or do you prefer not to share how you feel?
- What will usually cheer you up?
- Are there times when you prefer to be alone?
- How would you describe your mood most of the time?
- How do you respond when you are under pressure?
- What annoys you?
Your Room

You may occupy only your assigned space in the room at all times. Please keep in mind that unless you occupy a single room and pay the single rate, you may be assigned a roommate at any time, so your room must always be ready for a new roommate. Housing & Residential Life tries to provide 24 hour notice to new roommates but is not always able to do so. Failure to have your room “roommate ready” may result in billing for staff to move your belongings. Your room is your personal space on campus. Make it uniquely you, but please keep it safe and secure. Here are some rules and guidelines to help you throughout the year.

Moving In

Room Condition Reports
You will sign your Room Condition Report (RCR) at check in. This is your opportunity to note anything in your room that is in less-than-perfect condition. You can accept the condition of your room, or you will have 24 hours to report any discrepancies with your RCR. Please take the time to thoroughly review the RCR before you turn it in, as changes beyond normal wear and tear will become your financial responsibility.

Decorating
You are allowed to move the furniture around your room as long as it is safe and in compliance. Please note that creating a loft is only an option in Tonopah and Dayton if using our Collegiate Concepts Inc. No self constructed lofts or other purchased loft systems will be accepted. Students may bunk their beds in all residence halls. Please speak with your RA or front desk about bunking beds.

All furniture must remain in the assigned room at all times. If you rearrange the furniture in your room, you need to return it to its original position prior to moving out. In addition, there is no additional storage available to campus residents outside their rooms. Residents cannot install or affix anything in the room that will be permanent or will damage the walls, doors, ceilings, or floors.

Renter’s Insurance
It is strongly recommended that you purchase renter’s insurance through your own insurance provider to cover the loss of or damage to your personal property while on campus. Be sure to consider the value of your possessions, including your computer and electronic equipment, when selecting a policy that’s best for you. UNLV is not responsible for lost or damaged property.

Prohibited Items
In the interest of safety, please note that the following items/arrangements are prohibited on residence hall property and in the residence halls:

- Non-university approved lofts
- Placement of beds on other furniture
- Cinder blocks
- Waterbeds
- Pets (except for fish)
- Firearms or weapons of any type, including facsimiles that fire projectiles
- Microwave ovens from a non-university-approved vendor
- Empty alcohol containers, including those used for display or decoration (for students under 21 years of age)
- Drug paraphernalia (e.g., bongs, pipes, etc.)
- Candles, incense, or potpourri pots with open flames
- Flammable fluids
- Grills (including Foreman grills), stoves, hot plates, or toaster ovens
- Fireworks or explosives
- Heating elements or space heaters
- Sun lamps
- Electric blankets
- Halogen lamps
- Bikes in the residence halls

Smoking
All spaces, including resident rooms, balconies, stairwells and entry ways, within Housing & Residential Life are designated nonsmoking areas. Designated outdoor areas will be provided for students who use tobacco products. Violations of this policy may result in disciplinary action as outlined in the Student Code of Conduct and Rules and Disciplinary Procedures for Members of the University Community.
Refrigerators and Microwaves
You are allowed to keep one refrigerator of approximately 2 cubic feet or less per resident in your room. All rented refrigerators must be emptied, cleaned, disconnected and returned at the end of the year. You are not permitted to bring your own microwave. UNLV contracts with a vendor to provide rental options to students. Please visit collegiateconcepts.net for additional information.

Storage
Please keep in mind that you’re sharing a relatively small space with others and storage outside your room is not available on campus.

ID Cards and Keys
You are responsible for your room and mailbox keys. Your RebelCard will give you access to your building and room. You may not lend your mailbox key or RebelCard or temporary access card to others. If your mailbox key, RebelCard, or temporary access card is lost or stolen, please contact your complex office immediately for assistance. Students will be charged $15 for lost temporary access cards and $25 for mail keys.

We offer a “grace period” to students who return the temporary access card within the allotted time, during the first four weeks of class (until room change week), to help students adjust to this security practice.

Guest Policy
Residents may invite guests into their residence hall understanding that the host resident must escort the guest whenever he/she is in the building. Guests must adhere to all University rules and residence hall policies and procedures and the hosting resident is responsible for his/her guest’s actions. It is the responsibility of the host to inform the guest of these rules. The host can be held financially responsible for the actions of the guest as well as face disciplinary action for the guest’s behavior. In extreme cases of misconduct, the guest may be removed from the residence hall and prohibited from returning. Roommates will determine when guests may visit your room. Residents of one residence hall are considered guests in all other residence halls, and therefore, must adhere to guest procedures.

Overnight visitation is allowed for no longer than 3 days per month with the approval of your roommate.

Telecommunications
Telephones
Housing & Residential Life provides basic telephone service to residents. You may bring your own answering machine or telephone if you wish. Please note that only personnel authorized by University Telecommunications have permission to move and/or take apart telephone equipment, modular cords, and jacks.

Your RebelCard
Your RebelCard is more than just your UNLV ID card. You’ll need it to access residence halls rooms as well as to use your meal plan at the dining commons and other campus restaurants. It’s also your key to important programs and services on campus, including the library, computer labs, special events, and games. You can also set up your RebelCash account on your RebelCard. With RebelCash, you’ll never have to worry about carrying cash on campus. You’ll need RebelCash to use campus laundry machines. Use it to pay for books, food, and other great stuff from vending machines, restaurants, the book store and other on-campus locations. Use your RebelCard off campus too at participating businesses. Go to rebelcard.unlv.edu to see what vendors take RebelCash for payment of goods.

Report lost or stolen RebelCards immediately to RebelCard Services (in the Student Union) and UNLV dining (located on first floor of Tonopah North).

Collect Calls
You may not accept collect calls on your room phone nor may you bill calls to your room phone from other locations. You are responsible for the long-distance calls made from your room as well as any collect calls accepted on your room phone. A service fee will be added to the cost of each call of this type.

Local calling is free for campus residents. In order to place long-distance calls, you will need to have your own calling card or use a toll-free number. Here are the dialing instructions:

For Local Calls
- To dial an on-campus number, dial the last five digits of the campus phone number (e.g., 4-1212).
- To dial an off-campus number within the local Las Vegas calling area, dial 8, followed by the phone number (e.g., 8-555-1212).

For Long-Distance Calls
- To dial using a calling card, dial 8 and then the calling card’s access number.
- To dial using a toll-free number, dial 8-1-800 and then the number or 8-1-888 and then the number, etc.

Internet Connection
Every room is connected to the Internet via a port located just below the telephone jack. Need additional help getting connected? Contact the ResNet staff for assistance at 5-5324.

Cable TV
Housing & Residential Life provides Cox cable service. The new premium package includes 11 HBO channels, 11 Showtime channels, 7 Starz channels and 27 Sports/
Cleaning and Maintenance
Residents sharing a room/suite are mutually responsible for the cleaning and regular upkeep of their rooms and bathrooms. Your room and bathroom must be thoroughly cleaned at the end of each semester. If you and your suitemates agree to maintain it regularly, you’ll avoid the stress of deep cleaning during finals week and avoid paying extra cleaning fees when you move out.

Recycling
Blue recycling bins are in each resident room. Please visit: facilities.unlv.edu/recycling/student_faq.html for more information and drop off locations.

Service Request and Telephone Repair
Need assistance in resolving a maintenance or service concern? Complete a work order request online at www.RebelRepair.com anytime or call the Rebel Repair Help Desk at 895-5324 from 8am to 5pm Monday through Friday. Every attempt will be made to address your request within 24 to 48 hours, excluding weekends. Residents are financially responsible for repairs resulting from misuse or abuse.

Air Conditioning and Heating
Each complex’s temperature-control systems are unique. Find your complex below for instructions on how to keep the climate in your room comfortable.

Tonopah Complex
Each room has its own thermostat. You can set the dial for heating or air conditioning at high, medium, low, auto, or off.

Dayton Complex
Each room has its own thermostat. You can set the dial for heating or air conditioning at high, medium, low, auto, or off.

Upper Class Complex
Each room has its own heating/air-conditioning unit with a control panel on the top right side under a black lid. The red button is for heat and the blue button is for air conditioning. If you need to switch from heat to air conditioning, be sure to turn the unit completely off and wait two to three minutes. This allows the unit to reset. We suggest you set the desired temperature and use the normal setting with the fan. Do not block the unit’s airflow by storing items under the unit.

South Complex
Each room has its own heating/air-conditioning unit with a wall thermostat. Choose cool or heat on the left side of the dial. Switch the right side of the dial to auto. Adjust the center dial to the desired temperature. If you need to switch from heat to air conditioning, be sure to turn the unit completely off and wait two to three minutes. This allows the unit to reset. Please keep your windows closed when running the unit, as it helps the system work well and prevents malfunction.

Cleaning Tips
- Weekly cleaning with a nonabrasive cleaner for fiberglass and tile will prevent the buildup of hard-to-remove grime, stains, grease, and mildew.
- If mildew becomes a problem, try products specifically designed to remove it.
- Pine-Sol or Spic-N-Span works well on bathroom floors.
- Saniflush, Vanish, and similar products will clean the toilet bowls and keep them fresh and clean when used regularly. Do not use disposable brushes.
- Dispose of nonliquid items in the trash, not the toilets or other drains.
- Products that color the toilets are not recommended, as they may cause damage to the toilet tanks.
- Be sure to throw away your trash in designated receptacles in and outside of your room.
- Residents are responsible for taking the trash collected in their rooms to dumpsters outside each complex.
- Do not leave your trash in any common area.

Emergency Service Requests
Electrical hazards, plumbing issues, lock malfunctions, broken windows, and any issue that affects the safety, security or the sanitation of your room or the community should be reported immediately to the Rebel Repair Help Desk 895-5324 from 8am to 5pm Monday through Friday. After hours and on weekends, immediately contact your RA and the Complex front desk so that the Emergency On-Call Maintenance Staff can be called in to assist.
Prevent Fires and Fire-related Floods
Here are some things to reduce the risk of fire and related water damage in the residence halls.

- Keep posters, banners, and other decorations off of the ceiling and away from the fire sprinkler heads.
- Deliver your recyclables to designated Rebel Recycling drop-off locations instead of storing them in your room.
- Follow all emergency evacuation procedures or drills.
- Report any unauthorized use, tampering, or damage to emergency or safety equipment (i.e. smoke detector).
- Use only one electrical device per outlet (no multiple power strips).
- Use electrical extension cords less than 10 feet in length unless it’s an extension bar with a circuit breaker.
- Do not tamper with safety equipment.
- Do not hang anything from sprinklers.

Emergency Procedures
If the smoke detector in your room goes off:

- Quickly determine the cause of the alarm.
- If there’s smoke:
  - Alert everyone in your room.
  - Evacuate immediately.

If the building fire alarm goes off:

- Close all windows and balcony doors.
- Put on your shoes and take a towel to cover your nose and mouth to avoid inhaling smoke.
- Before leaving the room, feel the door. If the door is hot or it’s too smoky to exit through the hall, keep the door closed, open a window, or wait on the balcony to be rescued.
- Otherwise, leave your room quickly, but do not run, and exit the building using the stairs. Do not use the elevators.
- If you encounter smoke or heat, crawl on the ground to avoid toxic fumes.
- Once outside, immediately check in with your RA. Let him or her know if someone is missing or if someone was away from the building during the evacuation.
- Do not go back into the building until Police Services, Housing & Residential Life, or the Fire Department gives you permission.

All building occupants must evacuate the building when the alarm sounds.

There are periodic fire alarm drills throughout the school year. All alarms must be treated as if they were real alarms, regardless of the time of day or night.

Health and Safety Inspections
Housing & Residential Life staff conduct inspections of all residential spaces for health and safety issues as well as assess the general conditions of all living spaces. Residential areas are checked by Housing & Residential Life staff members at least once during the fall semester, once between semesters, and once during the spring semester. If any issues are found, a notice of the inspection will be left in the residence indicating the item(s) to be addressed, and instructions will be included on how to follow up with concerns. If you have any questions about health and safety inspections, please contact your Resident Assistant or your Residential Life Coordinator. Each visit will be brief and should take 15 minutes or less to complete. Students are given at least one week’s notice prior to the inspection.

Conservation Is Key!
Living in a desert environment, we are constantly reminded of our resource limitations. Please take care to protect our ecosystem by following some simple, everyday guidelines.

- Turn water off when not in use.
- Respect the water-saving landscaping around campus.
- Notify your complex office of leaks in your shower or sink.
- Report damaged sprinkler heads to Rebel Repair.
- Adjust your thermostat when you’re away from your room.
- Turn off all lights and unnecessary appliances when you leave the room.
- Print on the backside of computer/copy paper or use it as scratch paper.
- Use recycling receptacles on campus for your plastic and glass containers.
**Moving Out**

Residence halls will be closed between the fall and spring semesters. While students returning for the spring semester may leave their belongings in their rooms during the winter break, Housing & Residential Life is not responsible for any theft or damage. If you are leaving belongings in your room over the winter break, make sure you take anything you need with you. You will not be allowed back into your room until the designated move-in day for the spring semester.

All students must move out of their rooms at the end of the spring semester. Students are given very specific closing instructions each semester and are expected to follow them. Check with the Housing & Residential Life office or your RA for additional details before making travel plans!

**Steps for a Successful Move-Out**

You must successfully complete the following tasks before checkout with your Resident Assistant.

- **Packing and cleaning:**
  - Pack up your belongings. Don’t forget to check under furniture, under the sink, and in the shower.
  - Make sure to keep the A/C area clear.
  - Reset furniture to its original configuration.
  - Clean your bathroom thoroughly. The bathroom must be clean before the first person in your suite is allowed to check out and when each subsequent suite member checks out.
  - Take all of your trash to the dumpsters. Do not leave trash in the hallways, lounges, or other parts of the building.

- **File a change of address (if necessary):**
  - Over the winter break, Housing & Residential Life will not forward your mail. It will be sorted at the beginning of the spring semester.
  - If you are moving off campus, please file a change of address with your complex office.

- **Return all items:**
  - You will be charged for each item of furniture in your room that has to be moved back to a lounge or other common area. In addition, you may face judicial action from the Office of Student Conduct.
  - Return any sporting or game equipment to the complex office.

- **Make an appointment with your resident assistant 24 hours in advance:**
  - An RA needs to check your room before you leave. The checkout process can take up to 30 minutes, depending upon the number of people leaving the same time you leave.
  - A roommate, suitemate, or friend cannot check out for you.
  - Be sure to have completed all of the prior steps before meeting with your RA.

- **Return your key:**
  - Once you’ve successfully checked out with your RA, you’ll receive a Check-Out Authorization Form. Bring that form with your mailbox key to the complex office within 15 minutes of check-out.
  - You will be charged $25 for a lost mailbox key.

- **Leave by the designated time on the designated move-out day:**
  - Check the list of important dates for the correct move-out deadline. Please refer to the Housing & Residential Life Important Dates on our website at housing.unlv.edu for specific semester check-out dates.
  - **Residents are required to move out within 24 hours after their last final exam, or by the designated hall closing time, whichever comes first.**

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**Winter Break Housing**

While the residence halls close between semesters and students cannot stay in their current room, we do offer housing options to students during the winter break. Winter Break housing is located in Tonopah North and is facilitated by Conference Housing Services. Please contact Conference Housing at 774-7829 if you are interested in winter break housing. Please contact Housing & Residential Life if you have questions about the transition process.
94% of residents surveyed enhanced their ability to resolve personal conflicts.
UNLV offers four building complexes with distinct living environments to meet your unique needs and interests. Learn more about your complex and the others in the housing community. This section also contains information about available complex-wide facilities and services.

**Tonopah Complex**
Students living here enjoy a community environment that encourages them to develop friendships, form study groups and intramural teams, and take advantage of opportunities to apply and develop their leadership skills. Tonopah is home to the Honors House, All Female floor, and study intensive floors. Tonopah staff help residents learn how to set goals, make friends, resolve problems, and get connected on their floor and around campus. Tonopah amenities and conveniences include:

- Proximity to the Dining Commons, Student Union and classroom buildings
- 24-hour front desk for check out of recreational equipment, games, cleaning equipment, and spare keys
- Computer lab
- Conference room
- Main lobby with flat-screen TV, vending machines, and more
- Laundry and study facilities on every floor

**South Complex**
Conveniently located adjacent to Tropicana Avenue and within close walking distance to the Student Union, South Complex is open to all students. South Amenities and conveniences include:

- Laundry room
- Study lounge
- TV/social lounge
- Recreation area
- Snack vending areas

**Upper Class Complex**
UCC is adjacent to the Student Recreation and Wellness Center and a close walk to Lied Library. It is composed of four buildings: Faiman Hall, Hughes Hall, and Buildings B and C. UCC is home to the Graduate and 23 and Over Living Community. UCC amenities and conveniences include:

- Laundry room on the first floor of each building
- Study lounges
- TV/social lounges
- One balcony per suite
- Snack/vending areas
- Conference room (Warner Building)

**Dayton Complex**
Dayton First-Year Complex is an environment designed to help first-year students succeed at UNLV. Programs in this building will focus on providing support to traditional first-year students in their adjustment to collegiate life. In addition to providing a strong social network with other first-year students, Dayton residents will receive special attention in areas such as academic preparedness and success strategies, getting involved, academic support resources, additional faculty interaction, working through interpersonal relationships, and other transition issues. In partnership with UNLV’s Academic Success Center, this complex will provide you with the opportunity to receive academic coaching or mentoring, increased interaction with faculty members, in-hall academic advising, and free tutoring sessions within the hall. Because of its close walking distance to the Student Recreation and Wellness Center, the Student Services Complex, and the Academic Success Center, you will have direct access to critical services on campus. It is home to the Hotel First Year floor, Leadership Project House, Major Exploration and Study-Intensive floors.

- Desk services for check out of recreational equipment (including an Xbox), games, cleaning equipment, and spare keys
- Computer lab
- Conference room
- TV/social lounge and air hockey table
- Laundry room on the first floor of each building
Keep yourself safe by:

- Identifying the nearest emergency telephone on campus. These phones ring directly to University Police and will automatically register your location.
- Locking your room door at all times.
- Being aware of your surroundings. If you notice unusual events and/or suspicious persons, report them to your hall staff, Housing & Residential Life staff, and/or University Police (895-3668). If it’s an emergency, dial 311 from a campus phone.
- Swiping your card key to enter the buildings. Don’t let anyone in without a card key.
- Holding onto your ID card and keys. Do not lend them to anyone. If you lose them, report it immediately. Temporary access cards are $15 and replacement mail keys are $25.
- Keeping doors closed. Propping doors open allows unauthorized access and undermines the secure campus living environment.
- Cleaning your room regularly to avoid fire hazards, bug and rodent infestation, food spoilage, and odors.
- Using only authorized refrigerators and microwave ovens. Hot-air popcorn poppers and coffee pots with enclosed elements are also allowed.

Keep your belongings secure by:

- Engraving your RebelCard number on expensive electronic equipment.
- Staying in the laundry room when washing and drying your clothes.
- Keeping large sums of money in the bank and expensive jewelry at home.
- Making an inventory of the things you brought with you to campus.
- Locking your car at all times and removing valuables from sight.
- Locking your valuables in a safe. One can be rented from CCI.
- Registering your bicycle with University Police.

Mail Services

Each resident is assigned his or her own mailbox and mail key. Incoming mail is usually delivered to the complex offices Monday through Saturday, 1–4 p.m., and is sorted as soon as possible. Questions or concerns about mail services should be directed to your complex’s front desk.

If you receive a package or registered letter, the office staff will place a notice in your mailbox. Claim your package or letter during regular complex office hours with a photo ID. Unclaimed packages will be returned after 14 days.
Find your complex below for the correct mailing address. Please do not have your mail sent to the regular university address. It will be returned to sender.

**Tonopah Complex**
Name
Room #/Bldg.
(Mail) Box #
1130 University Drive
Las Vegas, NV 89119

**Upper Class Complex**
Name
Room #/Bldg.
(Mail) Box #
1130 University Drive
Las Vegas, NV 89119

**South Complex**
Name
Room #/Bldg.
(Mail) Box #
4770 Gym Road
Las Vegas, NV 89119

**Dayton Complex**
Name
Room #/Bldg.
(Mail) Box #
4765 Gym Road
Las Vegas, NV 89119

**Laundry Facilities**
Each complex features laundry facilities. Bring your laundry, detergent, and RebelCard with you to your complex laundry room. (Please note that you’ll need to set up a RebelCash account on your RebelCard to use the machines. For more information, go to rebelcard.unlv.edu.)

Here are the complex laundry room locations.

<table>
<thead>
<tr>
<th>Complex</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tonopah Complex</td>
<td>Central/South Wing on each floor</td>
</tr>
<tr>
<td>Upper Class Complex</td>
<td>First floor of each building within the complex</td>
</tr>
<tr>
<td>South Complex</td>
<td>South Services Building</td>
</tr>
<tr>
<td>Dayton Complex</td>
<td>First floor of each building</td>
</tr>
</tbody>
</table>

Hours may change to reflect campus resident needs as specified in the community standards for each complex.

**Computer Labs**
Why wait for a space in a campus computer lab when Housing & Residential Life features spaces dedicated to your needs? Here are the complex computer locations. Please note that access to the lab is from the outside of the building. Lab hours will be posted at the start of each semester and may change to reflect campus resident needs as specified in the community standards for each complex.

<table>
<thead>
<tr>
<th>Complex</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tonopah Complex</td>
<td>Central Wing, first floor</td>
</tr>
<tr>
<td>South Complex</td>
<td>Boyd Hall, first floor</td>
</tr>
<tr>
<td>Dayton Complex</td>
<td>North Wing, first floor</td>
</tr>
</tbody>
</table>

**Complex Desks**
Each complex maintains a service desk where residents can make inquiries, submit work orders, check out recreation equipment, temporary access cards, vacuum cleaners, and pick up special mail deliveries.

**Recreation Equipment**
Relax and have some fun! Sports equipment and games are available from your complex office using your RebelCard, driver’s license or state ID. Items may include:

- Pool or air hockey table and ping pong equipment
- Frisbees
- Volleyballs, footballs, basketballs
- Chess and board games
- Playing cards
- Video games and consoles

**Vending Machines**
Juices, sodas, and snacks are conveniently located in most complexes. Pay with cash or your RebelCard.
92% of residents surveyed enhanced their overall learning experience.
Your Dining Plan

Enjoy delicious, well-balanced, and nutritious meals at almost any time of day all over campus using your dining plan — the most cost-effective way to dine on campus.

- Your dining plan is on a semester basis.
- Your dining plan is made up of meals at the Dining Commons (“the DC”) as well as Dining Dollars for additional food purchases around campus.
- The DC is open for breakfast, lunch and dinner Monday through Friday, brunch and dinner are served on the weekends and an additional meal called “late night” is served Sunday through Thursday.
- Each time you enter the DC, your RebelCard is swiped and one meal is subtracted.
- Unused meals are not transferred to the following semester.
- You may use your plan to treat guests, friends, or parents if you are on a block plan. If you are on the Unlimited Dining Plan you can only use it for yourself; however, you can use it as often as you want.

Remember – if you run out of meals for the semester, you’ll have to use your Dining Dollars, pay cash or add meals to your card to eat.

The meal portion of your Dining Plan is usable at the Hazel M. Wilson Dining Commons. Every time you enter the DC, 1 meal will be subtracted from your total. Your Dining Plan is for an entire semester, so you are free to spend your meals however it fits your schedule. Unused meals at the end of each semester are not transferable to the next semester. Conveniently, your Dining Dollars roll over from fall to spring.

More information on dining plan options and instructions on how to make changes are available on our website at housing.unlv.edu.

Hazel M. Wilson Dining Commons — The DC

The DC has undergone major renovations over the summer. This brand new location is a state-of-the-art all-you-care-to-eat buffet. Open from early morning until late at night, the DC is sure to offer freshly prepared food at all hours of the day.

With the new design the DC now offers:

- A Mongolian BBQ
- A full service bakery
- Salad bar
- Vegan and Vegetarian options
- A deli
- And much more!

Along with the all new DC, you will also find a P.O.D. Market conveniently attached to the DC. This makes it easy to grab a quick drink as you head to class, or pick-up a case of water for your room.

You will often find theme nights specially created for the on-campus residents. These special events can be anything from our monthly birthday cakes to Medieval Nights and Cinco De Mayo celebrations. Check the napkin inserts on each table to see what is coming up in the near future.

Hours of operation for both locations are posted on the front doors.

Meal Plan Changes

You may change your meal plan only one time per semester, until the first business day in November and/or April (due to the brevity of summer terms we do not offer meal plan change options). After that time, no change may be made for that semester. Approval is contingent upon the current meal balance and dining dollar balance. This change will become effective within one-two business days.

A $25 processing fee will be charged to change the meal plan. Meal Plan Change Forms are available at the UNLV Housing & Residential Life Office. Any additional fee or refund that may be due will be calculated based on the effective date of the change.

Special Diets

All students living in housing are required to have a dining plan. We can assist residents who have special dietary needs. Students who wish to receive counsel, consideration and/or modified meal service can do so by working with Housing & Residential Life, the Disability Resource Center, Student Wellness and UNLV Dining. Please contact Housing & Residential Life for more information. You may reach the Dining Commons at 702-895-3166.

Dining Dollars

All Dining Plans come with a set amount of Dining Dollars that is automatically added to your Rebel Card. Dining dollars can be spent at all campus dining locations, and every purchase saves you 8.1% in sales tax.

- Dining Dollars gives you the freedom to eat where ever you are on campus.
- Dining Dollars roll over from fall to spring, but they do not carry into summer.
- Dining Dollars can be added at any time inside the Rebel Card office - for every $100 you add, UNLV Dining will give you $110 Dining Dollars to spend.

To be sure to stay up to date on all specials and promotions happening on campus, click “like” on facebook.com/unlvdining.

For a complete list of locations please visit: www.unlvdining.com.
Computers and Technology
The Housing & Residential Life computer network, known as ResNet, gives you direct Internet access so you can study, do research, and surf the Web. Connections are faster than dial-up, cable, or DSL. In addition, they don’t interfere with your in-room telephone service.

ResNet Office
Need help with your in-room computer network or want to register your game console? Contact the ResNet team at 895-5324. Office hours are posted at the start of each semester. You can also call for an appointment. Additional information is available at housing.unlv.edu/resnet/

Rebelmail
All UNLV students are assigned a university-affiliated e-mail account on the Rebelmail system. Campus residents are responsible for checking their mailboxes and Rebelmail accounts for official university communications. With your Rebelmail account, powered by Google, you can:

- Stay current on important deadlines, major campus events, and announcements from your college.
- Receive a weekly easy-to-read e-mail newsletter.
- Get a professional e-mail address to use on your resume and employment applications.
- Publish your own webpage.

Follow the instructions at rebelmail.unlv.edu and set up your account today.

Residence Hall Association (RHA)

What Is RHA?
- It’s the largest and most central organization within UNLV’s residence halls that includes all students living on campus and the campus housing staff.
- It promotes the well-being of each student through development, enhancement, and maintenance of the UNLV campus housing community.
- It provides a forum for campus residents to voice their opinions and take action.

How Does it Work?
Within each building, each floor establishes a floor council to set community standards (e.g., quiet hours, cleaning, etc.), resolve floor-specific issues, and arrange movie nights and camping trips. Each group sets meeting days and times. Complex councils usually meet weekly to discuss concerns affecting their buildings and plan complex-wide events such as Boo Bash and Daytona Beach. The RHA executive board also meets weekly to discuss policy issues affecting the entire campus resident community. It also sets up road trips and special entertainment.

The RHA Office
Stop by the office on the first floor of Faiman Hall in UCC (enter from special entrance on the north side of the building) to take advantage of great resources for your floor and complex programs, such as:

- Audio equipment, including a karaoke machine
- Craft supplies (butcher paper, button maker, etc.)
- Recreational equipment

To reserve materials or equipment, call 5-4671. Office hours will be posted at the beginning of each semester.

Complex Councils
Complex Councils plan, organize and run complex wide events for all of their residents. Each of the four complexes have their own individual council with their own budget and agenda. Be sure to attend the events in your complex hosted by these great councils made up of your peers.
Now that you're living on campus, you'll have the best access to programs and services to help you do and be your best in college. Here are some resources that are especially helpful for campus residents.

**Having Fun on Campus**

**The Rebel Connection Week of Welcome**
The Rebel Connection, UNLV's orientation and welcome program, is designed for new and returning students, their families and faculty/staff. Get connected to campus life, learn more about campus services and resources, and join in unique campus traditions like Premier UNLV.

Learn more at rebelconnection.unlv.edu.

**Office of Civic Engagement & Diversity**
Be a part of campus traditions and special-interest organizations to make the most of your UNLV experience. Information is available at various fairs at the start of the semester and in the Student Union. You can also check out http://getinvolved.unlv.edu/ for more information.

**Intramural Programs**
You don't have to be an athlete to play at UNLV. Join an intramural team and compete in classic sports such as flag football, tennis, and basketball. You can even play some nontraditional games such as sports trivia and dodgeball. Descriptions and schedules are available at srwc.unlv.edu.

**Outdoor Recreation**
Get off campus and see the great sights of the desert southwest. Hike, camp, kayak, and explore on trips with other students, faculty, and staff. You can also rent equipment for your own adventures at srwc.unlv.edu.

**Succeeding in College and Beyond**

**Disability Resource Center**
Do you have a documented disability? Visit the Disability Resource Center in the Student Services Complex or call 895-0866 for resources such as note takers and special test proctors.

**Tutoring**
If you need a tutor or if you're interested in making some extra money by tutoring others, contact the Center for Academic Enrichment and Outreach (CAEO) at 895-4777.

**Career Services**
Start planning your career now with helpful advice and services from the Career Services office, located in the Student Services Complex. Resources include computerized assessments, job search materials, individual career counseling, and mock interviews. More information is available at hire.unlv.edu or by calling 895-3945.

**Academic Success Center**
On a campus as big as UNLV, simply finding the right place to go for help can be challenging. Start at the Academic Success Center and we'll guide you to the resources you need to be successful. Our goal is to help you do well academically and complete your studies on time. We offer or will refer you to such programs and resources as tutoring, advising, skills testing, career exploration and more. We'll guide you every step of the way to the many established resources created to ensure you complete your educational goals.
Housing & Residential Life

**Staying Healthy and Safe**

**Student Health Center**
Get help from medical and mental health professionals conveniently located on campus. You can make an appointment or just walk in. Wait times are based upon the number of students seeking care and the severity of your illness or injury. The Student Health Center is located in the Student Recreation and Wellness Center, and more information on hours, the pharmacy, and health programs is available on their website at studentlife.unlv.edu/shc/ or by calling 895-3370. The Student Health Center Clinical Lab also provides medical waste containers for students that need to dispose of personal syringes. To obtain one of these, you can contact 895-0278.

**Counseling and Psychological Services**
Pursuing a university education can be exciting and challenging. It can also be highly stressful since social and personal concerns can interfere with academic work and emotional wellbeing. Student Counseling & Psychological Services is committed to helping students benefit fully from their college experience at UNLV. Our psychologists and counselors specialize in dealing with the problems commonly experienced by college students of all ages and collaborate with the student to increase self-understanding and develop the skills necessary to overcome personal concerns.

**Student Recreation and Wellness Center**
It’s no ordinary campus recreation center. With more than 184,000 square feet of fitness and wellness space, you’ll have access to incredible equipment and facilities, not to mention a great place to hang out and recharge. The center offers programs and services that address every aspect of your overall health and wellness. Check out the programs and services available at srwc.unlv.edu.

**Parking**
Students living on campus are eligible for a special resident student parking pass. Purchase your parking permit online at parking.unlv.edu or through the Parking Services office on campus. Once you obtain and activate your parking permit, display it on your car windshield and park in student parking anywhere on campus. Vehicles without the proper permit will be ticketed.

**Police Services**
If you have an emergency, please call 311 from a campus phone. Call 895-3688 for non-emergency assistance.

Information about campus crime statistics, recent criminal activity, and the sex offender registry are available at police.unlv.edu or by calling 895-3668 or 311 (from a campus phone).

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**Your Contract**

When you signed up for housing, you agreed to the terms and conditions of a legally binding contract between you and UNLV. Make sure you understand the contract, and contact the Housing & Residential Life office with concerns or questions.

**Here are a few reminders about your contract:**

- Your contract is for the entire academic year (fall and spring semesters). If you sign your contract after the start of the academic year, it remains in effect until the end of the spring semester.
- You must follow the rules established for special living environments (e.g., study-intensive/quiet floors and substance-free floors). If you cannot follow the rules, you may be moved to another room if available.
- Inappropriate behavior may result in reassignment and/or disciplinary action. Examples include:
  - Interference with the quiet enjoyment of the housing community by other campus residents.
  - Attempting to force a roommate to move.
  - Discrimination.
  - Allowing anyone other than your assigned roommate to live in your room or other housing areas.

**Contract Releases**
Check your contract for information about the conditions under which you can end your contract before its natural termination date. Remember that the Housing & Residential Life office must approve all contract adjustments. If you move out without obtaining the proper release form and remain enrolled at UNLV, you will be liable for your housing fees until the end of your contract.

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**QUESTIONS?**
Answers to some of the most frequently asked questions in housing are available at housing.unlv.edu. You can also contact your residential life coordinator or RA about any concerns or questions.