CONFLICT OF INTEREST/COMPENSATED OUTSIDE SERVICES

RESPONSIBLE ADMINISTRATOR: VICE PRESIDENT FOR RESEARCH & DEAN OF THE GRADUATE COLLEGE
EXECUTIVE VICE PRESIDENT AND PROVOST

RESPONSIBLE OFFICES: OFFICE OF THE VICE PRESIDENT FOR RESEARCH & GRADUATE STUDIES
OFFICE OF THE EXECUTIVE VICE PRESIDENT AND PROVOST

ORIGINALLY ISSUED: 1996

APPROVALS:

APPROVED BY:

Thomas Pischota, Vice President for Research & Dean of the Graduate College

Date 7/20/12

John Valery White, Executive Vice President & Provost

Date 7/23/12

APPROVED BY THE PRESIDENT:

Neal J. Smatresk

Date 7/20/12

REVISION DATE: SEPTEMBER 2008
JULY 2012

STATEMENT OF PURPOSE

The purpose of this policy is to establish requirements for identifying, managing, reducing, and/or eliminating conflicts of interest and managing compensated outside services. This policy complies with the Nevada System of Higher Education (NSHE), State of Nevada requirements, and federal financial conflict of interest regulations.

POLICY

UNLV must comply with federal, state, and NSHE regulations related to conflicts of interest and compensated outside services. Based on these requirements, all faculty and professional staff must identify all potential conflicts of interest and all compensated outside service through annual submission of a completed disclosure form. They must also submit an updated form and obtain supervisor approval prior to either participating in any new activity that may lead to a
conflict of interest, or agreeing to perform any new compensated outside service. Individuals affiliated with the university through sponsored projects must disclose potential conflicts of interest prior to their participation in such projects. Additional information on the disclosure and review process is available in the Conflict of Interest Rules and Procedures.

All conflicts of interest must be managed (through management plans, reduction, or elimination), and all employees must comply with NSHE policies regarding compensated outside services. UNLV must report conflicts of interest associated with sponsored projects to the relevant federal funding agencies, and both conflicts of interest and compensated outside services must be reported to the Board of Regents.

This policy and associated rules and procedures must remain available on a publicly accessible university website.

**AUTHORITY**

Nevada Revised Statutes 281A.400-281A.410 details the code of ethics applicable to public officers and employees of the State of Nevada. This includes restrictions on conflicts of interest and compensated outside services. Nevada Revised Statutes 396.110 grants authority to the Nevada System of Higher Education Board of Regents to prescribe rules for governing the system. NSHE Board of Regents Handbook Title 4, Chapter 3, Section 8 delineates Board policy for compensated outside professional services. NSHE Board of Regents Handbook Title 4, Chapter 12 details the Intellectual Property Policy and Title 4, Chapter 10, Section 1.7 details the Conflict of Interest Policy.

Additionally, UNLV must comply with the Federal Financial Conflict of Interest regulations, 42 CFR Part 50, Subpart F, and 45 CFR Part 94 and grant acceptance requirements, including the National Science Foundation Grant Policy Manual.

**ENTITIES AFFECTED BY THIS POLICY**

All UNLV units are affected by this policy.

**WHO SHOULD READ THIS POLICY**

All UNLV employees must read and understand this policy.

**RELATED DOCUMENTS**

Office of Research Integrity Conflict of Interest Rules and Procedures

NSHE Board of Regents Handbook Title 4, Chapter 3, Section 8

http://system.nevada.edu/tasks/sites/Nshe/assets/File/BoardOfRegentsHandbook/T4-CH03_-_Professional_Staff.pdf

his or her own personal or financial interest, or the personal or financial interests of individuals