

## **Provost's Fellow: 2013-2014**

### **Faculty and Leadership Development**

The Office of the Executive Vice President and Provost is seeking a highly motivated, energetic tenured faculty member of rank of Associate Professor or above to serve as UNLV Provost's Fellow for 2013-2014. The Fellow will work in the Office of Faculty, Policy and Research on initiatives related to faculty and leadership development. This is a one-year, A-contract appointment with the potential for renewal, upon mutual agreement of Fellow and Provost.

The Provost's Fellowship program is allows interested faculty the opportunity to immerse themselves in the administration and decision-making processes of University governance while concomitantly developing leadership skills that may be applied to any future endeavors, whether or not administrative. Fellows will have the opportunity to meet and interact with members of the campus community at all levels and in diverse situations and circumstances. These assignments require a capacity for quick learning, innovative thinking, and a willingness to work on issues important to the University faculty.

As part of his or her duties, the Fellow will meet monthly directly with the Provost to receive instruction on and report back on his or her assigned work and more generally to receive mentoring in the development of administrative experience.

The 2013-2014 Fellow will work on the following initiatives:

- **The Faculty Mentoring Program:** The University Faculty Mentoring Program has been introduced in 2012-2013 under the able direction of the incumbent Fellow, Liam Frink. In 2013-2014, the Fellow would be expected to continue this work, including the recruitment and pairing of senior mentors with new faculty members for 2013-2014; developing the campus-wide advisory committee anticipated in the original program design; and continuing Professor Frink's work to advise and support units in the development of their mentoring programs.
- **New Faculty Orientation and On-boarding:** The Fellow will oversee the planning and execution of the new faculty orientation in August 2013 and develop procedures to facilitate a more seamless on-boarding of new faculty.
- **Policy Liason to Ombuds:** The Fellow will work with the newly created Office of the UNLV Ombuds to identify, based on their interactions with new and existing faculty, areas in which consideration should be given to revision of existing UNLV academic and personnel policies and work with the Vice Provost for Faculty, Policy and Research to study these issues in consultation with the Faculty Senate and the Academic Council to develop policy proposals for the Provost to bring forward.
- **Support other Provost initiatives in Faculty and Leadership Development,** which may include the Leadership Academy, Chairs/ Directors development, faculty instructional development efforts and revision and improvement of annual evaluation and promotion and tenure forms.

## **TERMS OF APPOINTMENT**

- Period of appointment: July 1, 2013 – June 30, 2014, with potential renewal upon mutual agreement
- Compensation by “A” (12-month) contract (“B” plus 20 percent)
- Reassignment from teaching, with teaching optional upon mutual agreement
- Must be full-time, tenured UNLV faculty only (Associate Professor or above)

## **APPLICATION PROCESS**

Interested faculty should submit a *curriculum vitae*, names of three references, and a letter of interest , no later than Friday, March 22, 2013 to

John White, Executive Vice President and Provost  
Attn: Sandra Gajkowski  
Hand deliver to FDH 752  
Or send via campus mail to Mail Stop 1102

If you have any questions, please contact Gregory Brown, Vice Provost for Faculty, Policy and Research at [Gregory.Brown@unlv.edu](mailto:Gregory.Brown@unlv.edu), x 5 – 4181 .