New Graduate Application: 
Informational Session

Janine Barrett
Kara Takekawa

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Application Overview:

- **Student Input**
  - Additional questions and uploads
  - Recommendation Module

- **Internal Evaluation Module**
  - Graduate College Input
  - Departmental Input via Record Access (RA) Accounts
  - Final Decision
Student Input:

- Additional questions
  - Employment History
  - Languages
  - Self-reported GPAs
  - Graduate Assistant Application
  - Optional Essay/Statement
Languages

**Native Language**

Native language(s):

Please list all applicable

**Acquired Language 1:**

Aquired Language:

In which area(s) are you proficient?

- Reading
- Speaking
- Listening
- Writing

In what settings did you gain proficiency?

Ex. Family, school, other formal education, travel

**Acquired Language 2:**

Aquired Language:
Student Input:

- Upload of Documents:
  - Departmental application
  - Personal statement
  - Resume/CV
  - Unofficial transcripts
  - Other required documents
**Graduate Program Supplementary Information**

**Graduate Program Additional Application**

Upload an additional application, if required by your Department.

To upload a document in response to this question, please click the 'upload' button below. If your upload is successful, you will see a 'view document' button and a 'delete' button appear next to the question.

**Personal Statement**

Tell your reason for applying, or briefly describe any additional relevant experience or qualifications in the space provided.

Optional (1000 character limit)

Characters left in your response 1000

Upload your Personal Statement here, if required by your Department.

To upload a document in response to this question, please click the 'upload' button below. If your upload is successful, you will see a 'view document' button and a 'delete' button appear next to the question.
Student Input:

- Recommendation Module

The people submitting reference letters on your behalf may send their letters to our admissions office electronically through our application system. For those who wish to submit their letter of reference on paper, please download and print a copy of our recommendation form from the "Downloadable Forms" section of the online application system and follow the directions for paper references.

You must input the names and contact information for each recommendation provider, whether they will be submitting electronically or on paper. For those recommendation providers that wish to submit their letter electronically, be sure to mark "Yes" for the online submission question on the Recommendation Provider Input Form. Prior to requesting that your recommendation providers complete the recommendation online, be sure to check with them to ensure they have a personal email address and access to the Web.

Additional Information

- Your Recommendations will automatically be matched to your application upon submission.
- The access code is valid for 180 days from the date you input and save their information.
- To complete the Recommendation online, a Recommendation provider must have a valid email address.
- If you would like to send a reminder, check the box next to their name and click on the "resend" button. This will automatically generate a reminder email.

How the online recommendation process works:

- Click the "Recommendation Provider List" button above.
Internal Evaluation Module:

- Graduate College Input
  - GC Reviews Submitted & Complete Applications
  - Inputs Evaluation
- GPA Information
- English Proficiency Information
  - TOEFL
  - IELTS
  - Etc.
Internal Evaluation Module:

- Graduate College Input
  - Graduate College Admission Eligibility
    - Full Graduate Standing
    - Conditional Admit
      - Confirmation of degree
      - Additional transcripts required
      - Other
  - Does not meet GC requirements
    - GPA is less than required
    - Other
Internal Evaluation Module:

- **Departmental Input**
  - Record Access (RA) Accounts
  - Graduate Assistant Request (If Applicable)
  - Review & Make Recommendation
    - Admission Recommendation
    - Denial Recommendation
    - Alternate Recommendation
    - Pending Recommendation
Internal Evaluation Module:

- Final Decision Input by GC
  - Full Admit
  - Conditional Admit
  - Provisional Admit
  - Conditional & Provisional Admit
  - Denied

- Student views status of application throughout the process
Implications

• Need to inform prospective applicants of change of program from Hobsons to AY

• New internal business practices
  – Within your graduate program
  – Between GC and your grad program

• RA account information Needed!
Questions?