

UNLV | CAMPUS RECREATIONAL SERVICES

DATE OF RENTAL ____/____/____ to ____/____/____

REGISTRATION INFORMATION

First Name: _____ Last Name: _____ DOB: _____

Address _____ City _____ State _____ Zip _____

Phone: _____ Email: _____ ☐ Male ☐ Female

UNLV Affiliation: _____ NSHE ID #(if applicable): _____

Emergency Contact: _____ Relationship: _____ Phone: _____

EQUIPMENT RESERVATION

Item Requested: _____ Quantity: _____ Comments: _____

Item Requested: _____ Quantity: _____ Comments: _____

Item Requested: _____ Quantity: _____ Comments: _____

Item Requested: _____ Quantity: _____ Comments: _____

Item Requested: _____ Quantity: _____ Comments: _____

Item Requested: _____ Quantity: _____ Comments: _____

Item Requested: _____ Quantity: _____ Comments: _____

Item Requested: _____ Quantity: _____ Comments: _____

*Suggestions for comments (backpack sizes, sleeping bag sizes, tent size, etc.)

CREDIT CARD AUTHORIZATION FORM

I, _____, hereby authorize Campus Recreational Services at the University of Nevada, Las Vegas, to charge the sum of \$ _____ to my credit card for the purpose of Outdoor Rental Equipment.

☐ I understand that a CRS Staff Member will contact me to complete the payment over the phone.

☐ I understand that a designated date and time will be arranged for pick-up.

☐ I understand that checking this box constitutes a legal signature confirming that I acknowledge and agree to the above Terms of Acceptance.

Name of Customer Giving Authorization: _____ Date _____

UNLV Outdoor Adventures Rental Policies

Reservations

Rental equipment is available to anyone 18 and over with a valid ID. UNLV students, faculty, and staff must show their RebelCard at the time of reservation or rental. Non-UNLV students must show a current government-issued ID. Items may be reserved in advance by paying the full rental fee. Reservations are accepted electronically and payment is to be made over the phone. **Payment for rentals must be on a credit card.** Please give 48 hour notice for canoe rentals.

Equipment Not Picked Up

Equipment must be picked up on the pre-arranged specified date, during office hours, or the equipment will be made available to others.

Cancellations

Cancellations or changes less than 72 hours before pick up are not eligible for a refund or credit. Reservations changed or cancelled more than 72 hours before the scheduled appointment will receive a full credit to be used towards a future rental within 90 days.

Refunds

No refunds or credits will be made due to weather, road conditions, missed reservations, unused equipment, early returned equipment, or equipment that was not picked up.

Returns

All rented items must be returned on Monday- Friday by 5:30 p.m. **However, canoes must be picked up and returned by appointment only. If the rented item(s) are not returned by 5:30 p.m. or for canoes- the scheduled appointment time, then the renter will be charged an extra day for the item(s), and must work with the Outdoor Adventures staff to schedule a new drop off time.**

Late Fees

A late fee of 1.5 times the additional daily fee will be charged for each day an item is overdue. We do not waive late fees. Items more than 1 week overdue will be considered lost and you will be charged for the replacement cost of the item.

Responsibility

The renter is responsible for the equipment checked out and for its return in proper condition. Equipment must be returned clean, dry and in good rental condition or a cleaning/damage fee/replacement fee will be assessed.

Damage/ Replacement/ Cleaning

A cleaning fee of \$10/item will be charged for equipment returned in non-rentable condition. A replacement fee will be due for any lost, stolen or non-repairable equipment. A rental condition form will be filled out upon checkout after inspection by renter and Outdoor Adventure Staff. **The renter will incur charges for repairs or for full replacement cost (as determined by the Outdoor Adventures Staff) to any item that is not returned in the condition it was rented.** All fees for repairing, cleaning, or replacement of rental equipment must be paid in full. This is the sole financial responsibility of the person checking out the equipment.

Rates and policies are subject to change without notice.

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Name of Customer Giving Authorization: _____

Date: _____