



OFFICE OF EXECUTIVE VICE PRESIDENT AND PROVOST

FORMULATION AND ISSUANCE OF UNIVERSITY POLICIES

RESPONSIBLE ADMINISTRATOR: EXECUTIVE VICE PRESIDENT AND PROVOST
RESPONSIBLE OFFICE(S): OFFICE OF THE PRESIDENT, OFFICE OF THE EXECUTIVE VICE PRESIDENT AND PROVOST
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APPROVALS: RECOMMENDED BY:

John Valery White, Executive Vice President and Provost *Date*

APPROVED BY THE PRESIDENT:

Donald D. Snyder *Date*

REVISION DATE: OCTOBER 2014

STATEMENT OF PURPOSE

As delegated by the Office of the President to the Office of the Executive Vice President and Provost in 2007 this policy establishes the University of Nevada, Las Vegas (UNLV) policy process and protocol for policy review and recommendation to the president.

ENTITIES AFFECTED BY THIS POLICY

This policy applies to all employees, academic units, and departments of the university.

WHO SHOULD READ THIS POLICY

UNLV employees, students and others who wish to establish a policy that pertains to the entire university should read this policy.

POLICY

The University Policy Committee (UPC) is a standing committee of university administrators, faculty and staff charged by the president to review university-wide policies which fall under presidential authority in the NSHE handbook.

Publication of University Policy

As part of its charge to advise the president on what constitutes the body of university policy, the UPC is charged by the president with the publication of university policy through the creation and maintenance of a searchable electronic policy repository.

The intent of such a repository is to provide the campus with a comprehensive codification of university policy under the authority of the president. For the purpose of publication, the body of university policy includes but is not limited to: academic policies set forth in the academic catalogs; aspects of faculty employment and campus governance delegated to the president by the Nevada System of Higher Education (NSHE) Board of Regents Handbook; and bylaws at the university, college and unit levels.

Statements of principle, procedure or instruction of a particular unit distinct from university policy

Statements of principle, procedure, or instruction issued by a particular officer of the university to faculty, staff, students or other members of the university community for the purpose of achieving specific business practices by and large do not constitute university policy and accordingly, do not fall under the purview of this committee. Statements of principle, procedure or instruction by and large shall not be included in the catalog of university policy that this committee is charged to publish on behalf of the campus.

RELATED DOCUMENTS

University Policy Committee website <http://www.unlv.edu/provost/committees/upc>

Policy template <http://www.unlv.edu/provost/committees/upc/resources/>

University Policy Committee procedures <http://www.unlv.edu/provost/committees/upc/processes>

CONTACTS

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Office of the Executive Vice President and Provost, 702-895-3301

Office of the Vice Provost for Faculty, Policy, Research, 702-895-3301
