This document must be submitted as a separate electronic document with the *NSHE Organizational Unit Elimination Form*. The *NSHE Organizational Unit Elimination Form* is used to eliminate an organizational unit, center, institute, school, or college. Institutes and centers must also submit all forms to the Council for Centers, Institutes, Museums, & Labs (CCIML). Upon approval from the CCIML, all forms are submitted to the Vice Provost for Academic Programs.

This change must be approved by the NSHE Academic Affairs Council (AAC) and the Board of Regents (BOR).

# General Information

|  |  |
| --- | --- |
| Organizational unit to be eliminated: | Unit in which it resides: |
| Proposed effective date: | Proposer name: |
| Campus phone: | Campus email: |
| Date: |  |

# Items Required for Submission to be Complete:

1. Date of department faculty vote:
	1. Number of affirmative votes:
	2. Number of negative votes
	3. Number of abstentions:
2. Date of college Curriculum Committee approval:
3. Deans letter of support (scan and submit electronically; ensure signature and date are on it).  [ ]
4. This coversheet (after all signatures are obtained, scan, and submit electronically). [ ]
5. Completed [NSHE Academic Program Change Form](https://nshe.nevada.edu/wp-content/uploads/Academic-Affairs/Program%20Change%20Form%20rev%20Oct%202017.doc) , **which must be submitted in Word Format**, and any supporting documentation. [ ]

# Signatures

|  |
| --- |
| Chair/Director Approval and Date: |
| Dean Approval and Date: |

# Dean submits electronic documents to: vpap@unlv.edu

# If the elimination is approved, the Office of the Vice Provost for Academic Programs will submit the materials to the next NSHE AAC meeting. If approved by NSHE, a Provost Alert will be issued by the Office of the Executive Vice President and Provost.