Dietetic Internship Program

Deadlines for the July 2016 Start Date Application

**Deadline**
Applications are due at 5:00 pm PST on Friday February 12, 2016

NOTE: Applications must be completed in DICAS by this day/time. **The DICAS and UNLV deadlines are different.** Applications and application fee submitted after the Program deadline of 2/12/16 at 5:00 pm will not be considered.

**Interviews to be Scheduled**
March 17, 2016 (subject to change)

**Internship Dates**
July 5, 2016 to February 15, 2016 (subject to change)

**Completing and Submitting the Application**

1. Applications must be submitted through DICAS (Dietetic Internship Centralized Application Services). Go to [https://portal.dicas.org](https://portal.dicas.org) for more information and to complete your application. Applications must be typed. Hand written or late applications will not be considered.
   - There is a DICAS application fee.
   - There is a minimum GPA requirement of 2.75 in all three areas (science, DPND, and total GPA).
   - Applicants who apply to internships using DICAS will be asked to complete a personal statement in 1,000 words or less. Questions to be addressed in the personal statement include:
     - Why do you want to enter the dietetics profession?
     - What are some experiences that have helped to prepare you for your career?
     - What are your short-term and long-term goals?
     - What are your strengths and weaknesses or areas needing improvement?
   - Official Transcripts from all colleges and universities attended should be sent to: DICAS. See the DICAS website for details.
   - When completing the application form, applicants must include the name and contact information (specifically an e-mail address) for each reference. This will trigger an e-mail message requesting completion of a reference form. The form will be completed on-line. Students submitting more than one application will need to use the same individuals as references for each application.

2. Submit a $50.00 application fee.
   The $50.00 application fee must be sent separately to UNLV or your application will not be eligible for review.
Payment can be made using a cashier’s check, money order, or credit card. PERSONAL CHECKS ARE NOT ACCEPTED. Make cashier’s checks or money orders payable to “Board of Regents” and mail the payment and supplemental application to:

Dr. Laura Kruskall  
Dietetic Internship Program Director  
c/o Audrey Coffee  
UNLV Nutrition Sciences  
4505 Maryland Parkway, Box 453026  
Las Vegas, NV 89154-3026

If using a credit card, complete the credit card authorization form and fax it with the supplemental application (both available on the Nutrition Sciences' web page) to 702-895-2616.

**IF YOU HAVE QUESTIONS ON RECEIPT OF YOUR SUPPLEMENTAL APPLICATION AND PAYMENT, PLEASE CALL 702-895-4328. PLEASE DO NOT CALL OR EMAIL THE PROGRAM DIRECTOR AS SHE DOES NOT PROCESS THIS.**

3. Complete and submit the D & D computer matching form before the specified deadline. Contact information for D & D Digital: 304 Main Street, Suite 301, Ames, IA 50010; Phone: (515) 292-0490; Fax: (515) 663-9427; Email: dnd@netins.net; Website: [http://www.dnddigital.com/](http://www.dnddigital.com/).

4. Complete and submit the D & D computer matching form. Contact information for D & D Digital: 304 Main Street, Suite 301, Ames, IA 50010; Phone: (515) 292-0490; Fax: (515) 663-9427; Email: dnd@netins.net; Website: [http://www.dnddigital.com/](http://www.dnddigital.com/).