GRADUATE & PROFESSIONAL STUDENT ASSOCIATION
Executive Board Meeting Agenda
Graduate Student Commons, LLB 2141
Wednesday, June 3, 2015, 9:00am – 10:00am

ROLL CALL:

Executive Board
Surbhi Sharma, President
Meghan Pierce, Vice President
Terri Thomas, Treasurer
Vacant, Secretary

NOTE: Below is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of the order presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

If you have a documented disability that may require assistance, you will need to contact the Disability Resource Center (DRC) 72 hours in advance for coordination in your academic accommodations. The DRC is located in the Reynolds Student Services Complex, room 137. The DRC phone number is 895-0866 or TDD 895-0652. This meeting’s agenda has been posted in accordance with NRS 241.020 on the 2nd floor LLB room 2141, FDH (3rd floor) glass display case, Student Union 1st floor display case, BEH first floor bulletin board and available on the GPSA website: http://gpsa.unlv.edu/council/agendas.html

Call to order – Roll Call

1. PUBLIC COMMENT INFORMATION ONLY

Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to three minutes per person. Persons making comment will be asked to begin by stating their name for the record, and naming the college or organization they represent. The chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General Opinion No. 00-047, as restated in the Attorney General’s Open Meeting Law Manual, the chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of this body, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

2. APPROVAL OF MINUTES FOR POSSIBLE ACTION

Request is made for approval of the following meeting minutes:
• May 22, 2015 Executive Board meeting
• May 27, 2015 Executive Board meeting

3. SPEAKER(S) INFORMATION ONLY

4. COMMITTEE REPORT FOR POSSIBLE ACTION

• Board of Regents / Nevada Student Alliance – June 11- 12th meeting in Reno, NV
• GPSA Activities / Community Service
  ➢ Proposed 2015-2016 GPSA hosted activities
    o Collaboration w/Graduate College – New Student Orientation Activities / Mixer, Aug. 21st (see attachment)
4. COMMITTEE REPORT (CONT.)

- **GPSA Bylaws**
  - Bylaws revisions for May 4th Council meeting – were not finalized. Quorum wasn’t met. Schedule for September 14th GPSA Council meeting

- **GPSA Government Relations**
  - Update webpage change to “Advocacy Webpage”
  - Track BDRs – 3 possible response options 1) linking a survey 2) phone call script 3) “letter to legislator” template

- **GPSA Publications**
  - Welcome Article (Surbhi)
  - Government Relations/Advocacy Article (Terri)
  - Research Forum – updates to event (Meghan)
  - Summer Council recognition
  - “Did you know” article (campus highlights) i.e. UNLV Bookstore 10% discount for Gas, Cell phone ban for campus driving, no smoking zones, legislative bill - guns on campus
  - Safety training opportunities, i.e. “Girls on Guard”
  - Mandatory Student Health Insurance insert
  - Fall calendar
  - Fall workshops
  - Changes in the Grad Commons, i.e. new computers and computer support staff: Dave Montgomery & John Pak (Becky)

- **GPSA Research Forum – Friday, March 11, 2016**
  - Update registration form and webpage (include details for March 10th Reception)
  - Promote Research Forum day change from Saturday to Friday

- **GPSA Sponsorship**
  - 5 Emergency applications submitted for review – form summer committee
  - Schedule Fall 2015 Sponsorship Workshops – Overall Student Body, Dental School, Law School, MFA, etc.
  - Update online applications

- **PAC** – President Sharma to check with Professor Anderson on Campus Climate Survey

5. OLD BUSINESS

- **Set agenda for July 6th Council meeting**
  - Speaker(s) – schedule Patricia Iannuzzi, Dean of UNLV Libraries (see attached list of proposed 2015-2015 guest speakers)
  - Old Business item: From the Provost Office Credit Card Convenience Fee
    - Create survey form for representative’s to distribute to constituents – How else can representatives vet with their Colleges / Departments??
  - Committee Reports under Publications – solicit Council reps / E-Board to write articles for August newsletter and for story ideas
  - Summer Council Representatives – vacancies

- **Plan 2015 – 2016 GPSA events**
  - Network with the Alumni Association, work with GPSA Faculty Advisor Peter Gray
  - September 14th Council Meeting – meet & greet ½ hour prior to Council meeting
  - Student Health Insurance Information Sessions schedule for early September – Contact Lorraine Brown, SWRC Assistant Business Manager
  - 2015 -2016 Professional Development Workshops (see attachment)

- **2015 – 2016 Goals – see attachment**

- **NY Times Readership Program – new this year, the Buzz App** (check w/NY Times Sales Representative, Dr. Fain is involved in program)


- **Review Fall 2015 New Graduate Student Orientation PPT**

- **“Hackathon” Event (possibly in Fall 2015) – contact person: Jinger Zeng**
5. **OLD BUSINESS (CONTINUED)**
   - Summer E-Board Office Hours / schedule E-Board photo
   - Update GPSA Website
     - “Government Relations” webpage changed to “Advocacy”
     - Develop “Campus Resource” webpage
       - Include Student Health Insurance information/link
   - GPSA Secretary select Graduate College Committee (Professional Development)
   - GPSA Secretary subscribe to NSHE news and familiarize yourself with UNLV Top Tier Initiatives

6. **NEW BUSINESS**
   - Recap June 1st Council meeting
   - Schedule meeting to interview applicant(s): 2015-2016 GPSA Secretary Position. Application deadline June 1st. Interviews tentatively scheduled the week of June 8 – 12
   - Schedule E-Board meetings
     - Graduate College Dean Korgan
     - President Len Jessup
     - Provost

7. **ANNOUNCEMENTS**

8. **PUBLIC COMMENT**

9. **ADJOURNMENT**

GPAS Summer 2015 Executive Board Meetings
Graduate Student Commons, LLB 2141
Wednesdays 9:00 – 10:00 am
New Graduate Student Orientation

All new graduate students are required to attend Orientation on Friday, August 21, 2015. Please see below for the tentative schedule:

Fall 2015 Orientation Program
Friday, August 21, 2015
9:00 a.m.-10:30 a.m. — UNLV Creates

Location: Cox Pavilion

Doors open at 8:15 a.m. for check-in Please RSVP and print your ticket here.

The third annual UNLV Creates will take place during Welcome Day on Friday, August 21, 2015. Faculty will highlight creativity, inspiration, and discovery in such a way that new students will be energized about the transformative opportunities of a college degree. The event will include an academic convocation in which the university community will welcome the incoming fall class of 2015. Within the ceremony, students will also be asked to make a pledge to graduate from UNLV. This tradition will exist as the signifier of the beginning of their college career. This is the only event where students will be given the honorary UNLV Grad Rebel Cord that is to be worn at their graduation ceremony.

10:30 a.m.-12 p.m. — Grad Rebel Time

We invite you to spend the time after UNLV Creates and before the President’s Welcome BBQ getting ready for your first semester. Please consider the following items to prepare you for your first semester at UNLV:

- Get your Rebel ID – Student Union First Floor
- Lied Library Tour – Meet on the 1st Floor. Each library tour ends at the UNLV GPSA Commons where you can learn more about Graduate and Professional Student resources and campus involvement. Please RSVP for the tour that best fits your schedule.
  - RSVP for 11:00 AM Library Tour
  - RSVP for 11:30 AM Library Tour
- Graduate Assistantship (GA) Q & A – 10:45am to 12:00pm GPSA Student Commons, drop by to have your questions answered.
- Student Recreation & Wellness Center (SRWC) Tour – First floor of SRWC at Front Desk.
  - RSVP for 10:45 Tour
  - RSVP for 11:15 Tour
  - RSVP for 11:45 Tour
- Purchase your books at the UNLV Bookstore.
- Check out UNLV Financial Aid & Scholarships and UNLV Cashiering & Student Accounts.
- If you need accommodations for your classes, visit the Disabilities Resource Center (DRC) to find out what is available to you.
- Get to know the campus and visit academic and popular UNLV destinations: Barrick Museum, Richard Tam Alumni Center and Gallery, Donna Beam Fine Art Gallery, Donald H. Baepler Xeric Garden, UNLV Flashlight, Architecture Studies Library, Music Library, Wiener-Rogers Law Library, and Curriculum Materials Library.
12:00 p.m.-2 p.m. — President’s BBQ

- Location: Pida Plaza (in front of FDH)
- UNLV President Len Jessup will officially welcome new students and their parents to the university during a campus BBQ.

2:00 p.m.-4:30 p.m. — New Graduate Student Orientation Program

- Location: Student Union Ballroom

The Graduate College is hosting the New Graduate Student Orientation for the Fall 2015 semester on Friday, August 21st, from 2:00 PM to 6:00 PM in the UNLV Student Union Ballroom with a Welcome Mixer following in the Goldfield Room in the Lied Library. Parking is available in front of and next to the student union in lots D, E, G, and U and handicap parking is in lot D. Free parking is available in all student parking spots. Student parking spots are noted by a white bumper with the word “student”. Please do not park in staff or metered parking.

- Student Information Session

The Student Information Session will provide new students with important information to ease the transition into graduate study at UNLV. Graduate College staff will discuss policies and procedures, and address issues and concerns that new graduate students may face.

- Scholarship Giveaway

The Graduate College will be giving away two new access scholarships worth $1,000 each to newly admitted students who RSVP and attend New Graduate Student Orientation. Two names will be drawn from the list of RSVPs. Recipients must be present to win, must enroll in 6 graduate credits in both the Fall and Spring semesters, and must have completed a FAFSA.

- Campus Resource and Student Involvement Fair

The Campus Resource and Student Involvement Fair provides students with the opportunity to meet with representatives from UNLV Student Services, Graduate Student Organizations, and other campus offices that provide free services to support graduate students.

We will provide drinks and snacks, and there will be several gift drawings throughout this event. To RSVP for New Graduate Student Orientation, login to your MyUNLV page, go to your Student Center and navigate to your Communication Center located on the right hand side of the page. Please note: if your department has an orientation, you should plan to attend this Graduate College orientation, too, as we will cover different material.

4:30 p.m.-6 p.m. — Welcome Mixer

- Location: Lied Library

Please join us for the New Graduate Student Welcome Mixer in the Goldfield Room in the Lied Library. This is a great opportunity to meet your Graduate & Professional Student Association (GPSA) representatives, mingle with fellow graduate students, and chat with graduate coordinators. Hot hors d'oeuvres and other refreshments will be provided. You can attend this event with or without attending orientation.
Proposed Speaker Schedule
Graduate & Professional Student Association
Student Government Council Meetings

Summer 2015
Graduate Student Commons, LLB 2141 @ 10:00 – 11:30am

- Monday, June 1, 2015
  - Dr. Liam Frink, Director of Undergraduate Research and Creative Scholarship

- Monday, July 6, 2015
  - Patricia Iannuzzi, Dean, UNLV Libraries

- Monday, August 3, 2015
  - Nancy Rapoport, Acting Executive Vice President Provost

Fall 2015 – Spring 2016
UNLV Student Union Rooms 208-ABC @ 2:00 – 3:30pm

- Monday, September 14, 2015
  - Susan Thompson, Director of International Programs
  - Phil Burns, Director of the Office of Student Conduct
  - Gerry Bomotti, Senior Vice President for Finance and Business and Chris Viton, Controller

- Monday, October 5, 2015
  - UNLV President Len Jessup

- Monday, November 2, 2015
  - NSHE Chancellor Daniel Klaich

- Monday, December 7, 2015
  - Dr. Barbara Atkinson, Planning Dean for UNLV School of Medicine
  - Dr. Martin Schiller, Professor, School of Life Sciences
  - Dr. Tom Piechota, Vice President Research and Economic Development and/or Dr. Carl Reiber, Associate Provost

- Monday, February 1, 2016
  - Dr. Juanita Fain, Vice President Student Affairs
  - Tina Kunzer-Murphy, Athletic Director

- Monday, March 7, 2016
  - Dr. Jamie Davidson, Associate Vice President for Student Wellness (SWRC)
  - Lorraine Brown, Assistant Business Manager, SWRC

- Monday, April 4, 2016
  - Newly appointed Executive Vice President and Provost

- Monday, May 2, 2016
  - James Ratigan, Associate Vice President UNLV Alumni and External Relations

*** The potential speakers on this document have not been confirmed. This is a proposed list only.***
2015 – 2016 Goals

NOTE: The purpose of establishing these goals is to further support the mission of the University and the GPSA. The GPSA Executive Board will regularly report to the GPSA Council on the status of the goals to reinforce commitment and reprioritize goals if needed. Additionally, these goals are not listed in any specific order of priority.

- GPSA promotional / outreach efforts:
  - Contact each graduate coordinator/GPSA representative to add a link to the GPSA website on individual department pages
  - Encourage student participation, i.e. UNLV events – Festival of Communities, Take back the Night, UNLV Premier, AFAN Aids Walk, Relay for Life, etc.
  - Create email template of monthly updates for GPSA representatives to send out to their constituents

- GPSA Branding:
  - Service pins for Council Representative; Cords for E-Board
  - T-shirts, bags, window stickers, calendars, etc.
  - GPSA Brochures offered at Library & SU Front Desk

- Graduate College forms to be online submissions

- Parking permits: Designated spaces for GAs

- Create GPSA website Campus/Community resource page for grad/professional students
  - Contact Link to Student Health Insurance website and other pertinent UNLV links
  - Housing opportunities
  - Community Activities
  - Places to see, i.e. Red Rock, Hoover Dam, etc.

- Drop-in childcare (preschool or otherwise)

- Improved safety on campus (e.g., escort service, unlit areas), collaborate with UNLV Police Services

- Extended hours for campus dining services

- Raise awareness workspace hours limited by accessibility to building

- Implement Research Forum Survey