GRADUATE & PROFESSIONAL STUDENT ASSOCIATION
Bylaws Committee Meeting Minutes
Graduate Commons Conference Room, LLB 2141
Tuesday, November 25, 2014, 2:00pm – 3:00pm

ROLL CALL:

Bylaws Committee
Sharon Young, Chair / Department of Anthropology ✔
Stephen Bohigian, Department of History ✔
Anthony Prato, Department of Mathematical Sciences ✔

Committee Chair Young called the meeting to order at 2:10 pm.

Call to order – Roll Call

1. PUBLIC COMMENT - none INFORMATION ONLY

2. APPROVAL OF MINUTES FOR POSSIBLE ACTION
   • None

3. OLD BUSINESS FOR POSSIBLE ACTION
   • None

4. NEW BUSINESS FOR POSSIBLE ACTION
   • The committee reviewed the Bylaws Committee purpose and amendment process, and familiarized themselves with the Bylaws document.
   • The committee discussed Articles I & II and made minor formatting revisions. The committee recommended that in Article II, Section IV, b, ii, the language be amended to state that representatives may miss one committee meeting without a designated proxy and that the committee chair must be informed in writing of any absences. This was recommended in order to maintain consistency with the absence policy for Council meetings. They also recommended that in Article II, Section VI c, the language be amended to reflect that approval of representatives who are unable to finish their term be given by the Executive Board, rather than the entire Council. This is recommended in order to maintain the privacy of representatives’ sensitive information.
   • The committee was unsure of their Spring semester schedules and decided to table the establishment of a committee meeting schedule.

5. ANNOUNCEMENTS - none INFORMATION ONLY

6. PUBLIC COMMENT – none INFORMATION ONLY

7. ADJOURNMENT FOR POSSIBLE ACTION
   • Chair Young called for a motion to adjourn the Bylaws Committee Meeting. Anthony Prato (Mathematical Sciences) motioned to adjourn the meeting. Stephen Bohigian (History) seconded the motion. There was no discussion and the motion to adjourn the meeting was approved unanimously. The meeting adjourned at 2:32 pm.