UNLV Finance and Business
Employee Bulletin

January 2016
11 - 15

New this week:
- December New Hires
- January Anniversaries
WELCOME!

TO THE UNLV FINANCE AND BUSINESS DIVISION

HELLO

MY NAME IS

LUCIANO D. GARCIA

THOMAS & MACK CENTER
HAPPY 10 YEAR ANNIVERSARY!

GUALBERTO RODRIGUEZ

CONTROLLER'S OFFICE
VOCABULARY

A transaction that occurs within your organization, such as hiring or promoting an employee.

Coming to a desktop, tablet and smart-phone near you in October 2016 – HR, Payroll & Finance “Go-Live”
HAPPY 1 YEAR ANNIVERSARY!

MICHAEL P. BAILEY
Facilities Management
Great Software to Fit Your Budget

Save your money!

Take advantage of software discounts offered to students and employees.

Includes great products like Endnote and the Adobe Creative Suite!

Visit oit.unlv.edu/software for more information.
HAPPY 5 YEAR ANNIVERSARY!

ZHANLEI YAO

CONTROLLER'S OFFICE
WELCOME!

TO THE UNLV FINANCE AND BUSINESS DIVISION

HELLO

MY NAME IS

ANTONIO M. PIAZZA

THOMAS & MACK CENTER
HAPPY 1 YEAR ANNIVERSARY!

JACKIE C. HESS
HUMAN RESOURCES
WELCOME!

TO THE UNLV FINANCE AND BUSINESS DIVISION

HELLO

MY NAME IS

DAN V. LAM

ACCOUNTS PAYABLE
HAPPY 10 YEAR ANNIVERSARY!

JOHN J. CENTINEO
RISK MANAGEMENT & SAFETY
HAPPY 15 YEAR ANNIVERSARY

MARICARMEN

RODRIGUEZ

THOMAS & MACK CENTER
HAPPY 20 YEAR ANNIVERSARY!

JEFFREY A. LAGESSE

PARKING & TRANSPORTATION SERVICES
F.A.S.T.
Faculty and Staff Treatment

- Healthcare services in the Student Recreation and Wellness Center

Schedule Appointments or Walk-ins
702-895-0630

Blood Draw Appointments
702-895-0280

Pharmacy
702-895-0278
“Protecting yourself isn’t easy. Arm yourself with the knowledge you need to keep your private information safe.”

- OIT Communications Group
Organization

VOCABULARY

- Grouping used to organize people, resources, workers and other organizations.
- Provides management visibility into and reporting (roll-up) structures for resource allocation.
- Can be defined for application uses such as departmental hierarchies, project teams, etc.
- Can be used to define cost centers and geographic or regional reporting structures.

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WELCOME!

to the UNLV Finance and Business Division

Hello
My name is

Tofilua K. Mika

Landscape Grounds & Arboretum
HAPPY 5 YEAR ANNIVERSARY!

ELAINE C. REFF

HUMAN RESOURCES
Download Microsoft Office suite for FREE!

Employees and Students can get Office 365 for free for personal use.

Includes the latest version of Word, PowerPoint, Excel, OneNote, Publisher and more!

Install it on up to FIVE devices!

Visit oit.unlv.edu/Office365 to get started.
HAPPY 1 YEAR ANNIVERSARY!

TONY GUINAN
HUMAN RESOURCES
WELCOME!

TO THE UNLV FINANCE AND BUSINESS DIVISION

HELLO

MY NAME IS

RAFAEL CANALES RIOS

LANDSCAPE GROUNDS & ARBORETUM
NEW WATER MACHINES—
CAMPUS SERVICES BUILDING

* Break room

* 1st & 2nd floor, next to the women’s restroom

Clean, safe alternative to plastic bottles.
Refill your reusable bottles.
HAPPY 10 YEAR ANNIVERSARY!

VINCENT A. KING
"VINNY"

CUSTODIAL SERVICES
Rebel Copy & Send
Now Open at Student Union

The Campus Copy Center has been moved to this new location. Around the corner from YUMZ Frozen Yogurt!

Brings copying, FedEx overnight, and ground shipping services to the heart of campus.

Contact Info
Donna McAleer
donna.mcaleer@unlv.edu
702 895-0897

For complex orders it is more efficient to take them directly over to the main reprographics location.
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- Enhance your business skills.

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WELCOME!
TO THE UNLV FINANCE AND BUSINESS DIVISION

HELLO
MY NAME IS

BETTY R. NIELSEN

STUDENT ACCOUNTS & CASHIERING
UNLV Families

https://unlvfamilies.wordpress.com

- Resources
- Local family-friendly events
- Policies benefiting parents
HAPPY 15 YEAR ANNIVERSARY

KERRY M. CHONG
CONTROLLER'S OFFICE
WELCOME!
TO THE UNLV FINANCE AND BUSINESS DIVISION
HELLO
MY NAME IS
YAHSSIN C. ARMSTRONG
CUSTODIAL SERVICES
Business Process

VOCABULARY

A sequence of one or more tasks that accomplishes a desired business objective. Examples include hiring an employee or paying an invoice.

Coming to a desktop, tablet and smartphone near you in October 2016 – HR, Payroll & Finance “Go-Live”
Did you know...

THE EMPLOYEE BULLETIN IS UPDATED EVERY MONDAY!

* Stay posted! Check back each Monday for new bulletins.