

GRADUATE & PROFESSIONAL STUDENT ASSOCIATION

Executive Board Meeting Minutes

Graduate Student Commons, LLB 2141

Wednesday, July 22, 2015, 9:00am – 11:00am

ROLL CALL:

Executive Board

Surbhi Sharma, President	_____
Meghan Pierce, Vice President	_____
Terri Thomas, Treasurer	_____
Ariel Rosen, Secretary	_____

In attendance: President Surbhi Sharma and Vice President Meghan Pierce. Absent: Secretary Ariel Rosen and Treasurer Terri Thomas. Also in attendance: GPSA Manager Becky Boulton

The meeting was called to order by President Sharma at 9:05am.

1. PUBLIC COMMENT

INFORMATION ONLY

2. APPROVAL OF MINUTES

FOR POSSIBLE ACTION

President Sharma tabled the June 24, 2015 Executive Board minutes.

3. SPEAKER(S)

INFORMATION ONLY

4. COMMITTEE REPORT

FOR POSSIBLE ACTION

- Board of Regents / Nevada Student Alliance - President Sharma stated at the July 20th NSA meeting that one of their goals is to produce one newsletter a semester. The next meeting is scheduled for August 10th. She also noted that there was a special Board of Regents Meeting scheduled for July 30th at 11:00am to discuss technical revision(s) to the BoR Handbook.
- GPSA Activities / Community Service
 - Proposed 2015-2016 GPSA hosted activities:
 - Collaboration w/Graduate College – [New Student Orientation](#) Activities / Mixer, Aug. 21st / \$500 budgeted. NY Times will provide swag for distribution at the Orientation (*NY Times* contact: Mark Condor - mark.condor@ineducation.com). Promote online *NYT* academic passes. Meeting with Valarie Burke Monday, July 13th @ 10:00am
 - GPSA Bagels and Coffee in the Graduate Student Commons first week of instruction, August 24 – 28 @ 7:30am and 4:00pm / \$250.00 budgeted
 - PhD Movie – collaboration with Graduate College, schedule viewing date
- GPSA Bylaws
- Bylaws revisions for May 4th Council meeting – were not finalized. Quorum wasn't met. Schedule for September 14th GPSA Council meeting. Past President (and chair of the Bylaws Committee) Sharon Young has offered to attend meeting to review the proposed changes with the Council.
 - GPSA Government Relations
 - Update webpage change to "Advocacy Webpage" (see below on web updates)
 - Schedule meeting with VP Government Relations Luis Valera (to include Terri, Becky and Carrie Sampson) – discussion next preparations for legislative session. Request prior to meeting Mr. Valera review GPSA Government Relations webpage for suggestions
 - Track BDRs – 3 possible response options 1) linking a survey 2) phone call script 3) "letter to legislator" template
 - Follow-up with GPSA College of Science Rep Jason Sylva Mozilla Freedom Act
- GPSA Publications – E-Board articles due date is Friday, August 7th
- GPSA Research Forum – next year's event held Saturday, March 12, 2016
 - Next meeting, w/CSUN and Graduate College, Monday, August 3, 2015 @ 2:00 – 3:00pm
 - Update registration form (Qualtrics) and webpage (include details for March 11th Reception)
 - Meeting scheduled for August, date/time to be confirmed

- GPSA Sponsorship
 - Request for 7.02.15 committee minutes
 - Fall 2015 Sponsorship Workshops Scheduled:
 - Overall Student Body – October 16th from 11:30am – 1:00pm, location TBD. Invite faculty member to discuss external funding opportunities
 - Dental School – room B1 in the Shadow Lane Dental School
 - Law School – October 14th; 2 workshops, noon and one to be held in the evening. Location TBD.
 - MFA – check with Wendy Chambers / English Representative (MFA Creative Writing Program)
 - Update online applications
- PAC – Schedule for fall to be set
- Public Safety Advisory Board – nominees (2) names were sent to Police Chief José Elique by July 29th, Adrian Viesca and GPSA Secretary Ariel Rosen
- Search Committee for the position of Executive Vice President and Provost – representative President Surbhi Sharma
- Alumni Association Meetings – need E-Board volunteer for Fall 2015 meetings
- Top Tier Initiative: Research, Scholarship and Creative Activity Committee – Surbhi Sharma
- Parking Advisory Committee – Need two names (meets four or five times for a maximum of 1.5 hours each, 1st meeting 3rd week in September)
- Student Union Expansion (retail and dining areas) Committee – need representation, send name to Jon Tucker, Director Student Union

5. OLD BUSINESS

FOR POSSIBLE ACTION

- Set agenda for August 3rd Council meeting
 - Speaker(s) – Gerry Bomotti, Senior Vice President for Finance and Business
 - Committee Reports
 - Old Business item:
 - From the Provost Office Credit Card Convenience Fee - encourage representatives to vet with their Colleges / Departments
 - Action item - Proposed 2015 – 2016 Goals
 - New Business
 - Summer 2015 Stipends
 - GPSA/Graduate College Welcome Mixer: Friday, August 21st from 4:30 – 6:00pm, LLB 3251, the Goldfield Room
 - Announcements
 - UNLV Creates, Friday, August 21st – Graduate College Dean Korgan invites council members (and other students) to walk in the procession behind the Graduate College banner – 9:00am – 10:30am in the Cox Pavilion
 - Bagels and Coffee in the Graduate Student Commons, LLB 2141 1st week of instruction, August 24th – 28th @ 7:30am and 4:00pm
 - 2015 – 2016 GPSA Council Representatives – form online
- Plan 2015 – 2016 GPSA events
 - Network with the Alumni Association, work with GPSA Faculty Advisor Peter Gray
 - Schedule meeting with Jim Ratigan, Associate Vice President UNLV Alumni and External Relations to discuss possibility of Alumni graduate student scholarships and networking collaboration
 - September 14th Council Meeting – meet & greet ½ hour prior to Council meeting / \$250.00 budgeted
 - 2015 -2016 Professional Development Workshops
 - GPSA Funding Workshops – tentatively scheduled dates: Campus-wide for Friday, October 16th 11:30am – 1:00pm; Dental School – Thursday, October 22nd from noon – 1:00pm; Law School – Wednesday, October 21st time TBD
 - PhD movie hosted w/Graduate College / budgeted amount????
- Review 2015 – 2016 Council PPT Orientation and Fall 2015 New Graduate Student Orientation PP
- Committee Reports – 2015 - 2016 Council representatives use drop box for their committee assignments' agenda/minutes (should be noted in orientation PPT). Email notification with link sent to Fall 2015 GPSA Council

OLD BUSINESS (CONTINUED)

- Branding GPSA – cords, pins, etc. and creating an E-Board induction ceremony for May Council Meeting.
Possible entry on Wikipedia
- Schedule E-Board photo – scheduled for August 17th @ 1:00pm, location TBD (Becky will be out of the office)
- Update GPSA Website
 - Develop “Campus Resource” webpage
 - Include Student Health Insurance information/link
 - On and off campus housing
 - Update “Government Relations” webpage. Transition to “Advocacy”
 - Jean Nidetch Center (Interpersonal Violence and Sexual Assault link
- GPSA Secretary subscribe to [NSHE news](#) and familiarize yourself with UNLV Top Tier Initiatives

6. NEW BUSINESS

FOR POSSIBLE ACTION

- Schedule Fall 2015 E-Board meetings
- GPSA Representatives for Social Work and Psychology
- Other scheduled meetings, retreats and orientations
 - Nancy B. Rapoport, Acting Executive Vice President & Provost (Elect) – meeting scheduled Wednesday, August 5th @ 9:30am in FDH room 758 (E-Board)
 - Top Tier Retreat – August 10th @ 9:00am-5:00pm, Stan Fulton Building (Surbhi)
 - GPSA E-Board photo @ 1:00pm. Location TBD (E-Board)
 - Barbara Atkinson, Dean of UNLV Medical School - August 17th @ 2:00 – 3:00pm meeting in FDH 417 (E-Board)
 - Faculty Senate Retreat – August 18th @ 9:00 – 12:00pm in the Stan Fulton Building (Surbhi)
 - New International Student Orientation – August 20th SU208 @ 4:10pm (Surbhi)
 - New Graduate Assistant Orientation – August 20th @ 9:30am – 11:30 in the Barrick Museum (E-Board serves as panelists)
 - UNLV Creates – August 21st @ 9:00 – 10:30am, Cox Pavilion (E-Board walking w/robes)
 - New Graduate Assistant Orientation – August 21st @ 2:00pm (E-Board introduces and give short remarks)
 - New Graduate Student Mixer – August 21st @ 4:00 – 6:00pm in the Lied Library, Goldfield room, 3251 (E-Board serve as alcohol monitors)
 - Dental School Orientation – September 10th @ 9:15am in SU208 – (Terri Thomas) Dental School
Contact: Antonina Capurro, 702-774-2573
 - CSUN officers
 - Lori Temple, Associate Provost
 - SBA (Student Bar Association) President and Board members
 - Dental School Student Leadership
- President Sharma GPSA introduction and informational email to College/School Deans copy Dean’s Executive Assistants
- UNR GSA President Kylie Rowe attending August GPSA Council meeting

7. ANNOUNCEMENTS

INFORMATION ONLY

8. PUBLIC COMMENT

INFORMATION ONLY

9. ADJOURNMENT

FOR POSSIBLE ACTION

The meeting adjourned at 10:45am.

**GPSA Summer 2015 Executive Board Meetings
Graduate Student Commons, LLB 2141 - Wednesdays 9:00 – 11:00 am**