INTERNSHIP/JOB OPPORTUNITY

Posting ID: E030916
Company: Dry Tech Restoration
Company Website: http://www.Drytechlv.com
Job Title: Project Manager
Work Location: 5145 S. Arville St. Suite B
Position Type: Full-Time
Salary: Salary + Commision (TBD)
College Major(s): CEE and CEM
College Level(s): Graduates

OVERVIEW
Dry Tech Restoration specializes in the remediation and restoration of residential and commercial properties after a fire, smoke or water damage. Dry Tech Restoration can also eliminate mold and mildew from your home or business.

Roles and Responsibilities
- Work closely with insurance companies, insurance adjusters, clients, customers, and all other parties involved in claims and establish a good rapport with all parties and determine appropriate plans to get properties back to pre-loss condition as quickly as possible

  • Establish and maintain relationships with clients throughout the environmental industry in order to cultivate existing accounts, blossom existing accounts, and gain future accounts
  
  • This position will require some travel at various times and this person must be willing to work odd-hours, weekends and holidays, as called upon
  
  • Work with Dry Tech Restoration operations, sales, marketing and management to operationally manage reconstruction projects following fire or water damage, mold, hurricanes, tornadoes and other natural disasters
  
  • Manage multiple projects simultaneously over a multi-location region
  
  • Specific duties include customer communications, project coordination, and assistance in billing compilation, project execution including management of in-house personnel and resources as well as sub-contractors

Qualifications and Education Requirements
- Bachelor’s Degree – Construction Management or equivalent is a plus (Engineering Degrees Welcome)
- Proficient in Xactimate preferred (If not proficient, willing to learn)
- Valid Drivers License
- Sales Experience

Marian Mason | Internship & Career Services Coordinator | marian.mason@unlv.edu | http://www.unlv.edu/engineering/jobs
Preferred Skills
- Detail Orientated
- Self Starter
- Quick Learner
- Professional phone voice

Where to apply
Send resumes to info@DryTechLV.com

Any questions contacts Eduard Mirzonian at 702-513-5557