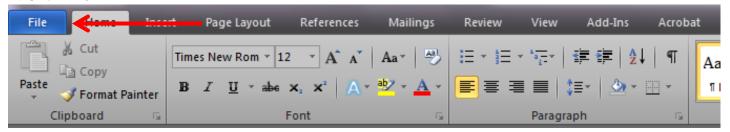
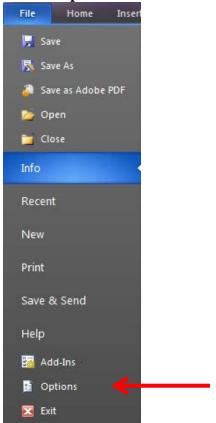
Add **Developer** tool to the Ribbon

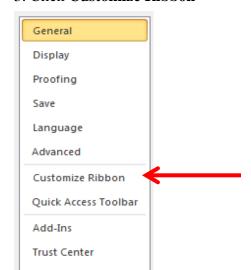
1. Click File



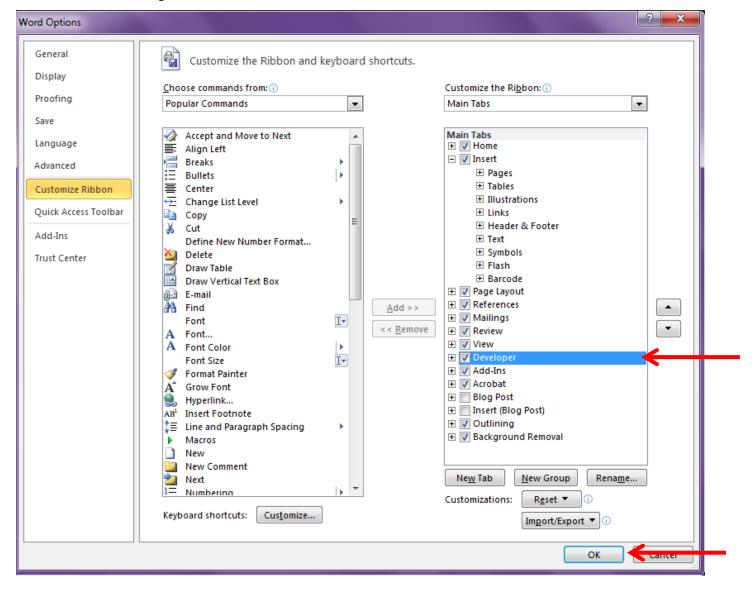
2. Click **Options**



3. Click Customize Ribbon



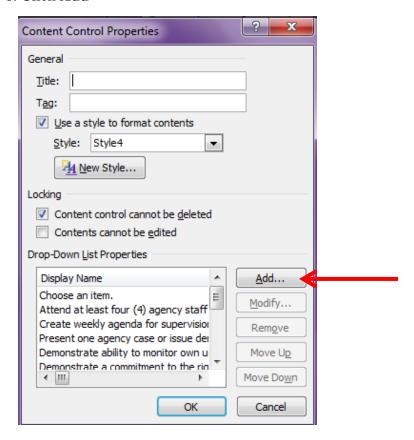
4. Checkmark **Developer** and click **OK**



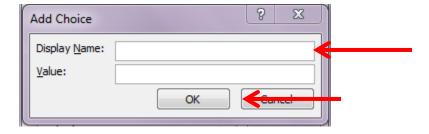
5. Click on **Developer** Tool then **Properties**



6. Click Add



7. Type in the preferred sentence and then click ok.



8. Your preferred sentence will appear in the drop down menu

