Math Bridge Tutor

As a Bridge Tutor, you will be expected to maintain the highest level of professionalism in the workplace as you assist students in their learning. While it is a priority for the students to complete lessons on the ALEKS platform, the Bridge Tutors’ responsibility is to work alongside their Team Leader to ensure the students truly understand the material. A tutor is a facilitator, not a source for solutions.

The expectations of Bridge Tutors include:

• Be on time and attentive.
• Exercise professionalism in dress and personal interactions.
• Serve as a role-model for students.
• Be knowledgeable of subject material.
• Be willing to help students of all academic levels with their understanding in mathematics.
• Actively engage and motivate the student in the tutoring process so he/she may learn.
• Collaborate on daily facilitation of classroom lessons and activities.

Math Bridge Team Leaders

The Math Bridge Programs are designed to assist students with different academic goals. In order to best achieve these goals, the roles of Team Leaders in each program are different.

Math Bridge (Bridge to College Algebra) Team Leaders work with a wide variety of students. In order to help each student achieve their individual math goals, the team leader focuses on developing strong correlations between math and the real world. Many Bridge students will be taking college classes for the first time in fall. This makes Bridge a perfect opportunity to introduce college life skills to the students. Team leaders should provide advice for good habits and exercises as well as serving as examples of these techniques.

Math Bridge for Scientists and Engineers (Bridge to Pre-Calculus) Team Leaders work with students whose academic ambitions require an elevated understanding of mathematics. It is the primary responsibility of the team leader to utilize the extended time in the Bridge program to maximize students’ knowledge of math. STEM majors require a different approach to
college life and the team leaders should help students improve these skill sets.

As a Bridge Team Leader, you will be expected to maintain the highest level of professionalism in the workplace as you manage the learning environment and assist students with their learning. The responsibility of team leaders is to work alongside their team to ensure the students truly understand the material as well as monitor the progress of individual students. A Team Leader is not only a tutor and facilitator but also a coordinator, mentor and guide for the class.

The expectations of all Bridge Team Leaders include:

• Take accurate attendance.
• Ensure students are working diligently on the program.
• Determine mathematical subject areas to address during training.
• Ensure daily classroom activities and lessons are executed.
• Provide feedback on tutor and the Bridge program.
• Serve as a role-model for students and tutors.
• Communicate regularly with the coordinator and/or GA about issues or concerns.

**Application Process**

Finally, standardized requirements necessitate that Bridge staff must maintain at least a 2.75 cumulative GPA. Attending all trainings and appropriate meetings is mandatory. In order to apply, please complete the application and faculty recommendation form.

All applicants eligible to be interviewed will be emailed around mid to late March to select an interview time. The number of applicants hired is contingent on available space and student enrollment.

For more information, visit our website at [www.unlv.edu/asc/bridge](http://www.unlv.edu/asc/bridge). If you have any questions, please contact Megan Bavaro at 702-895-3108 or [megan.bavaro@unlv.edu](mailto:megan.bavaro@unlv.edu).