

UNLV | PURCHASING & CONTRACTS

ADDENDUM 3 TO RFP# 618-LN CLASSIFIED EMPLOYMENT ADVERTISEMENT

University of Nevada, Las Vegas
Purchasing Department
4505 Maryland Parkway
Las Vegas, Nevada 89154-1033
(702) 895-3521

Date of Release: Wednesday, September 10, 2014
Date and Hour of RFP Opening: Tuesday, September 23, 2014 at 3:00PM Local Time

THE FOLLOWING QUESTIONS WERE RAISED AND ARE ANSWERED BELOW:

1. In the pricing matrix area, what do you envision being list in the Unit column? As I have reviewed this and started to answer the questions, I wanted to clarify to ensure we are providing content to assist you in making a decision. I have had two schools of thought:

Example 1 – unit means the number requested and the cost is the net amount

	Unit	Cost
Net (no Commission) cost of web address in Las Vegas Review Journal	1	\$150

Example 2 – unit means the net (no commission) amount and the cost includes the agency commission

	Unit	Cost
Net (no Commission) cost of web address in Las Vegas Review Journal	\$150	\$169.50

Please let me know which direction you would like for us to take.

Answer: Please follow “Example 1”; unit means the number requested and the cost is the net amount.

2. In the RFP, it is noted that UNLV primarily posts to HigherEdJobs.com, Nevada Job Connect, and Minority Faculty Applicant Database. Do you have any job board contracts with HigherEdJobs.com or another other jobs boards that we need to be aware of?

Answer: Yes, with HigherEdJobs.com.

3. What are the positions you most regularly advertise?

Answer: Academic Faculty, Administrative Faculty, and Classified (non-exempt) positions.

4. What are the hardest to fill through advertising media?

Answer: IT positions such as Database Administrators or Nursing faculty positions such as Medical / Surgical and Psychosocial.

5. What are your most successful media?

Answer: Higher Ed jobs and our UNLV website are our most successful.

6. How do you track metrics?

Answer: Currently we track them through databases and activity reports provided by the job boards we use.

7. Do you have a strategy to decrease your reliance on traditional – online/offline media?

Answer: No, we do not have a current strategy.

8. Could you provide me some examples of what these ads looked like in past years?

Answer: Please see attached current examples from the Las Vegas Review Journal, Chronicle of Higher Education & Higher Ed Jobs.

Job Details

Coordinator for Education and Outreach Programs-Las Vegas
University of Nevada School of Medicine
University of Nevada, Reno

Coordinates and implements undergraduate programs with the University of Nevada, Las Vegas (UNLV) and Nevada State College (NSC). These include recruitment events, pipeline programs, and other activities and programs related to science and medical career education programs of UNSOM on the school's Las Vegas campus. The individual functions as the coordinator of the BS- MD program with UNLV and the Post-Baccalaureate Program at NSC. The position is also responsible for developing and implementing high school partnership activities. Other duties include coordination of community outreach programs for elementary, middle, and high school students, as well as recruitment information via the website, publications, and attendance at events for advisors and undergraduate faculty. The position also coordinates applicant recruitment days for the medical school admissions process on the Las Vegas Campus. Knowledge of Developmental stages of students from elementary school through high school and Program/project/event planning, development, coordination, and management and undergraduate preparation in cognitive and non-cognitive areas for successful application to and transition to medical school. Good verbal and written communication should include presentation skills. Must be able to work effectively with students, including those groups with disabilities and students from culturally and ethnically diverse backgrounds and with those groups historically underrepresented in medicine.

Requirements

Required Qualifications: Bachelor's Degree from a regionally accredited institution; with three years, or a Master's Degree and two years experience, or a Doctoral Degree and one year of experience in working with students in an educational and/or research setting to include working with diverse and historically underrepresented groups.

For more information and to apply, visit <https://www.unrsearch.com/postings/15918>. For full consideration, attach a letter of application, CV, and contact information for three professional references.

Applicants are subject to a background check, which may include criminal history, credit history, sex and violent offender registry, education verification, licensure and employment history. AA/EOE Women and under-represented groups are encouraged to apply. Positions funded by Federal contracts may be subject to the E-Verify process for employment eligibility verification.

Assistant Professor of U.S. and the World History

University of Nevada, Las Vegas - UNLV in Nevada

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[Save](#)

[Print](#)

Date Posted	September 6, 2014
Type	Tenured, tenure track
Salary	Not specified
Employment Type	Full-time



The University of Nevada, Las Vegas invites applications for an Assistant Professor of U.S. and the World History (15275).

PROFILE of the UNIVERSITY

UNLV is a comprehensive research university of approximately 28,000 students and 2,900 faculty and staff dedicated to teaching, research, and service. The university has internationally recognized programs in hotel administration and creative writing; professional degrees in law, architecture, and dental medicine; and leading programs in fine arts, sciences and education. UNLV is located on a 332-acre main campus and two satellite campuses in dynamic Southern Nevada. For more information, visit us on-line at: <http://www.unlv.edu>.

ROLE of the POSITION

The UNLV History Department invites applications for a tenure-track position at the assistant professor level of U.S. in the wider world with a preferred focus in either U.S./Asia or U.S./Latin America, beginning Fall 2015. Teaching expectations include history of United States foreign relations, courses in the candidate's broad areas of specialization and appropriate graduate courses. The department seeks to enhance its world history program and further UNLV's mission as a Title III and Title V Minority Serving Institution.

QUALIFICATIONS

This position requires a Ph.D. in history or a related discipline. Degree must be completed prior to start of appointment.

SALARY RANGE

Salary competitive with those at similarly situated institutions. Position is contingent upon funding.

APPLICATION DETAILS

Submit a letter of interest, a detailed resume listing qualifications and experience, and three letters of recommendations. Applicants should fully describe their qualifications and experience, with specific reference to each of the minimum and preferred qualifications because this is the information on which the initial review of materials will be based.

Although this position will remain open until filled, review of candidates' materials will begin on November 1, 2014, and best consideration will be gained for materials submitted prior to that date. Materials should be addressed to Dr. William Bauer, Search Committee Chair, and are to be submitted via on-line application at <https://hrsearch.unlv.edu>. Please have three confidential letters of recommendation sent directly to history@unlv.edu. The Department will interview semi-finalists at the AHA annual meeting. For assistance with UNLV's on-line applicant portal, contact UNLV Employment Services at (702) 895-2894 or hrsearch@unlv.edu.

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Jobs at University of Nevada at Las Vegas

Assistant Professor of Political Science

University of Nevada, Las Vegas - UNLV

Digital Collections Librarian

University of Nevada, Las Vegas

Assistant/Associate Professor, Department of Physical Therapy

University of Nevada, Las Vegas - UNLV

Systems and Data Analyst

University of Nevada, Las Vegas - UNLV

Assistant/Associate Professor - Department of Management, Entrepreneurship and Technology - Lee Business School

University of Nevada, Las Vegas



University of Nevada, Las Vegas

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U.S. and the World History, Assistant Professor (15275)

Share:

Institution:	University of Nevada Las Vegas
Location:	Las Vegas, NV
Category:	Faculty - Liberal Arts - History
Posted:	09/05/2014
Application Due:	Open Until Filled
Type:	Full Time
Announcement Number:	15275

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Application Information

Contact: University of Nevada Las Vegas
Online App. Form: <https://hrsearch.unlv.edu>

More Information on University of Nevada Las Vegas

[Institutional Profile](#)
[Current openings](#) for University of Nevada Las Vegas on HigherEdJobs.
[UNLV's Home Page](#)

UNLV is an Affirmative Action / Equal Opportunity educator and employer committed to excellence through diversity.

9. Please clarify the difference between Questions #3 (2nd table) and #4. It appears they are requesting the same information.

“3. Provide web charges for placing the print ad on the publication’s job board if applicable.”

“4. Net cost to post on the following publication's websites:”

Answer: For question #3 (Table 2) - "Web Charges" are an administrative fee (vendor) to post on the Website to cover vendor staff time/rate. For questions #4 (Table 1) is the negotiated cost between the vendor and publication to post for 30 days. For example, what is your negotiated rate with the LVRJ to post an Ad for 30 days?

10. How many companies will be competing for this business?

Answer: This is unknown until the proposals are received for the Opening. However, a list of vendors who submitted their proposals will be posted to our website at: <http://www.unlv.edu/purchasing/results>.

11. Please provide percentages as to the types of work University of Nevada, Las Vegas will need assistance with:

- print ads
- job board postings
- digital/banner ads
- aggregator ads
- search engine ads
- social media posts/ads/content

Answer: Our approximate percentages are as follows: 70% - Job Board Posting, 30% Print Ads

12. Regarding Section E, Pricing/Royalty Fee Response Form:

For the columns labeled Unit & Cost. Should we put net cost for the specific item in the Unit column and the cost with margin (mark-up) to UNLV in the Cost column?

Answer: Please only put the number of Units in the unit column. Cost (with mark-up) should be in cost column. Please also see the Answer to Question# 1 for clarification.

ALL OTHER TERMS, CONDITIONS AND SPECIFICATIONS OF THIS INVITATION TO RFP REMAIN THE SAME.