# Letter of Authorization to Conduct Research at Facility

**SAMPLE**

**\*Correspondence must be on the facility’s letterhead\***

[cut and paste all below to your document]

Office of Research Integrity – Human Subjects

University of Nevada Las Vegas

4505 Maryland Parkway Box 451047

Las Vegas, NV 89154-1047

Subject: Letter of Authorization to Conduct Research at      .

Dear Office of Research Integrity – Human Subjects:

This letter will serve as authorization for the University of Nevada, Las Vegas (“UNLV”) researcher/research team, [PI name must be included]       to conduct the research project entitled       at [facility name and location]       (the “Facility”).

The Facility acknowledges that it has reviewed the protocol presented by the researcher, as well as the associated risks to the Facility. The Facility accepts the protocol and the associated risks to the Facility, and authorizes the research project to proceed. The research project may be implemented at the Facility upon approval from the UNLV Institutional Review Board.

If we have any concerns or require additional information, we will contact the researcher and/or the UNLV Office of Research Integrity – Human Subjects.

Sincerely,

Facility’s Authorized Signatory Date

Printed Name and Title of Authorized Signatory