



**GRADUATE & PROFESSIONAL STUDENT ASSOCIATION
ELECTION INFORMATION PACKET
2013 – 2014**

The Graduate & Professional Student Association is the governing body for all enrolled graduate and professional students at UNLV. The Association represents the graduate and professional student body at Board of Regents meetings, campus-wide committees, offers fall, spring, and summer grants, and maintains an office and computer lab in the Lied Library. The GPSA shall assist graduate and professional students with support for their academic endeavors. Providing an environment conducive to student scholarship and research is the primary goal of the GPSA. In addition, the GPSA strives to engender a sense of community among the graduate and professional students by furnishing financial support and fellowship.

The GPSA Council is made up of one representative from each Graduate College department and professional program, and currently meets the first of each month during the semesters. Meetings are open to all graduate and professional students. The Executive Board meets routinely, and consists of four elected positions: **President, Vice President, Secretary and Treasurer**. The duties of the officers are as follows:

1. **President:** is the chairperson of the GPSA Council and is responsible for guiding the organization on general issues such as goals of the Council, etc. The President also represents the GPSA at the Board of Regents meetings, and travels to other locations when the meetings are held outside Las Vegas (travel expenses paid by GPSA). The President also sits on the Graduate Council, the Executive Council, and attends University-wide committees. This position receives a tuition waiver of up to 9 credits a semester and a monthly stipend equal to that of a graduate assistant. Candidates must be in good academic standing and admitted to a graduate or professional program. If all duties are fulfilled an additional \$550.00 stipend for each semester is awarded.
2. **Vice President:** chairs the Grant Committee which evaluates applications and distributes GPSA grant allocations. The Vice President establishes priorities for grant funding in conjunction with the committee and Executive Board. The Vice President is chairperson of the annual Graduate & Professional Student Research Forum held in the spring semester. The Vice President attends the Board of Regents meeting in the

- President's absence and acts as President if the office becomes vacant. Candidates must be in good academic standing and admitted to a graduate or professional program. If all duties are fulfilled a \$550.00 stipend for each semester is awarded.
3. **Treasurer:** The Treasurer presents a financial report at every monthly GPSA meeting. Candidates must be in good academic standing and admitted to a graduate or professional program. If all duties are fulfilled a \$350.00 stipend for each semester is awarded. The Treasurer will fill the Vice President's office in the event of its vacancy.
 4. **Secretary:** is responsible for preparing and posting the agenda/minutes for each Council meeting, which is set by the Executive Board. The Secretary also keeps minutes of Council meetings and sends them to the representatives. The Secretary is responsible for keeping roll call at the GPSA Council meetings which determines the representative's eligibility for their semester stipend. This position also chairs the Publication Committee. Candidates must be in good academic standing and admitted to a graduate or professional program. If all duties are fulfilled a \$350.00 stipend for each semester is awarded. The Secretary will fill the Treasurer's office in the event of its vacancy.

The attached application and letter of recommendation are due in the GPSA Office by **Friday, March 29, 2013**. Each candidate will be expected to make a speech to the GPSA Council on **Monday, April 1, 2013 at 2 p.m.** in the Student Union, room 208 A & B, where the Council members will then cast their ballots. All other graduate and professional students will have the opportunity to vote at the Graduate Student Commons, Lied Library room 2141. Students will be allowed to vote during regular GPSA Office hours and must show their valid student ID; only one vote per graduate/professional student. Voting will continue until **Friday, April 5, 2013 at 5 p.m.**

The voting results will be announced and posted by **Monday, April 8, 2013**. If you have any questions, please contact the GPSA Office, at 895-2261.

GOOD LUCK AND THANK YOU FOR YOUR INTEREST!!

Conditions and Terms of Agreement:

- 1) I understand that my application or declaration of candidacy is not complete without an official letter of support from a qualified advisor or faculty member stating my good academic standing and enrollment status, which must be completed and turned into the GPSA Elections Committee **by Friday, March 29, 2013 in the Graduate Student Commons, Lied Library Room 2141.**
- 2) I will be present at the **Monday, April 1, 2013** GPSA Council Meeting; Student Union, room 208 A & B at 2 p.m. in order to give a campaign speech to the Council members. The voting results will be announced and posted by **Monday, April 8, 2013.**
- 3) **I give full license and permission to the GPSA Elections Committee to post all information, i.e. application and faculty letter of support, on the GPSA website and in the Graduate Student Commons, Lied Library room 2141, which will be available for all graduate/professional students to view and examine in determining best candidates. Note*** Personal information given below will not appear on the posting.**
- 4) I understand that my Declaration of Candidacy may be denied if any of the above information is found to be false or misleading.

Questions about the elections can be directed to the Graduate Student Commons, Lied Library room 2141 / 702- 895-2261.

Please sign below to signify that you agree with the above conditions and terms.

Candidate's signature

Name: _____ Department: _____

Address: _____

Phone: (hm) _____ (wk) _____ (cell) _____

UNLV Email: _____ NSHE # _____

Other contact information: (hours available, etc...) _____
