

EXCOM meeting 8/2/12

- **Addition of Director of Advising as a non-voting member of EXCOM**
  - ✚ Upon discussion, the EXCOM decided not to include the director as a non-voting member. The Advising Director will be included in the EXCOM meetings when necessary. The College does not anticipate any problems of lack of communication on curriculum and advising issues since the Director of Advising reports directly to the Associate Dean for Undergraduate Programs, Georg Mauer, and he is a member of the EXCOM.
- **Lab Equipment Storage, Surplus, Exchange and Selling – Rama Venkat**
  - ✚ Dean Venkat encourages all faculty to clean up labs to get much needed space; and surplus, exchange and/or sell old and unused equipment.
  - ✚ Dean Venkat has sent UNLV guidelines describing the process to liquidate surplus assets to all faculty through email.
  - ✚ The Guidelines describe the process to be initiated in order to ensure all university assets are properly disposed of according to federal, state, and NSHE regulations.
  - ✚ Departments should evaluate equipment to be disposed of and assess the current needs of other departments and colleges to determine whether or not the equipment can be sold or transferred to another UNLV entity before disposition procedures begin.
  - ✚ The original funding source (State/Grant) should be determined so that the proper steps can be followed before disposition.
  - ✚ The department should work with the Surplus department staff to arrive at a reasonable price to ensure the maximum return for equipment that is being sold or traded in.
  - ✚ Surplus revenue will be returned to Department/Faculty Overhead.
- **Yard Maintenance – Rama Venkat and Mohamed Trabia**
  - ✚ Lab personnel are working hard cleaning the TBE yard.
  - ✚ Dr. Venkat and Dr. Trabia encourage faculty cooperation and recommended to clean TBE yard every three days.
  - ✚ Request to follow up with Police Department regarding installation of security cameras in TBE yard.
- **One idea from each Faculty – Rama Venkat**
  - ✚ Dean Venkat encourages faculty to send suggestions/ideas on how to improve our college operations and prestige in the next two years.
- **New Multicultural Director**
  - ✚ Provost's office has approved a new Multicultural Director for three colleges (Sciences, Health Sciences, and Engineering). It will be an external search.