

University of Nevada, Las Vegas  
Howard R. Hughes College of Engineering

EXCOM meeting 3/31/2011

Present: Rama Venkat, David Ashley, Hal Berghel, John Minor, Henry Selvaraj, David Shields, Mohamed Trabia, Woosoon Yim, Eric Wishart, Mindy Davitch, and Carmen Willis.

Excused: Peter Stubberud.

**ACTION ITEMS:**

- Productivity/Workload Policy – Rama Venkat
  - i. Dean Venkat discussed his concern regarding workload assignments and faculty productivity in the college.
  - ii. He will send a memorandum to Department Chairs regarding university and college expectations on faculty productivity and requesting recommendations on faculty workload assignments.
  - iii. Department Chairs must work on a proposal regarding rules and guidelines for course release (workload reassignment).
  - iv. Department proposals will be submitted to the college executive committee for review and approval.
  - v. Workload reassignments must be approved at the end of the semester to measure faculty productivity and new policy impact.
- Freshman Experience – Rama Venkat for Peter Stubberud
  - i. General Education – Freshman Experience proposal will be discussed in the Faculty Senate meeting on April 12, 2011.
  - ii. Peter Stubberud and Georg Mauer will present to department chairs/directors a new freshman engineering course for their consideration and suggestions.
  - iii. New freshman course must be approved by the department and college curriculum committee.