

EXCOM meeting 02/28/13

- **Targeted Email List of Students – Chinam Seto (OIT)**
 - Engineering needs to contact Engineering Students grouped by academic degree and academic levels (freshmen, sophomore, junior, senior, and graduate).
 - Discussion on SEND and Rebel Mail.
 - SEND is ineffective and has a lot of limitations. Chairs do not get responses from students.
 - Chinam Seto will inquire the creation of Listserv Emailing Lists in Lotus Notes and/or MyUNLV.
- **Annual reports and evaluations – Rama Venkat**
 - Work Reports and Annual Evaluations were due to Dean's Office on Friday, 2/15/13.
 - Most of the evaluations were submitted for Dean's approval.
 - Some faculty are still working on their annual work report.
 - Faculty annual evaluations must be submitted to Provost's Office tomorrow, Friday, 3/1/13.
- **Upcoming Events _ Rama Venkat**
 - Opening of the semester, Monday, 3/4/13
 - Main Advisory Board Meeting, 3/8/13
 - PLTW Counseling Seminar, 3/15/13
 - Honors Convocation, 4/18/13
 - Graduate Celebration, 4/26/13
 - Senior Design Competition and Dinner, 5/9/13-5/10-13
- **Space Issues – Rama Venkat**
 - Issues regarding research space. Routing Forms are not filled properly.
 - Faculty/PI must indicate and discuss with the Department Chair the needs of space and/or renovation on the routing form. Departments must evaluate if the request can be accommodated within their allocated space.
 - This year, the college has faced two issues related to awarded grants requiring research space. The routing forms were not completed properly.
 - Dean Venkat is working with the Provost Space Committee to resolve these issues.
 - Faculty must submit a copy of the proposal to the department and college.
- **Research Funding Training for Junior Faculty – Mohamed Trabia**
 - College must establish and encourage a productive relationship between junior faculty and tenured faculty who possess strong research records and success in obtaining extramural research funding, as well as federal, state, and private sponsoring organizations.
 - Engineering will coordinate with Sciences and Health Sciences to sponsor monthly seminars for junior faculty.
 - Seminar speakers will make presentations on research accomplished; grant funding opportunities, and their experience.
 - Dean Venkat announced that the STEM Grant Writer (Center for Mathematics, Science, Mathematics, Engineering and Education) has been hired. Selected candidate Adrienne Crown has accepted the position starting March 15, 2013. This position will serve in the coordination and production of large-scale proposals to federal agencies in the broad disciplines of Science, Technology, Engineering and Mathematics (STEM).
- **Sophomore Year Experience – Georg Mauer**
 - Engineering got approval from Philosophy Department to make PHIL 242 the Sophomore Year Experience Seminar. It will be a 3-credit course.
 - Proposal has been submitted to the Faculty Senate General Education Committee and Curriculum Committee. Dr. Mauer has received positive statements on the SYS proposal.
 - Discussion on double counting and elimination of World Literature.
- **Recruitment – CS/Laxmi Gewali, EED/Georg Mauer**
 - **Computer Science – Laxmi Gewali**
 - This search received more than 46 applications
 - First screening has been completed. The search committee has ranked applications. Seven candidates have been selected and the top three candidates will be invited for campus interview.
 - Search committee is requesting HR clearance for selected top three candidates.
 - Campus interviews will be scheduled for the first second and third week of March.
 - **Entertainment Engineering and Design – Georg Mauer**
 - This search received 16 applications
 - The search committee is rating applicants. There are 3-4 viable applications.
 - Search Committee is looking for Joe Aldridge's availability to schedule their next meeting.
- **Departmental Goals for next year – Department Chairs**
 - **Civil And Environmental Engineering and Construction – Donald Hayes**
 - USNWR Ranking within top 100 CEE programs

- A minimum of 20 new enrollees into the Construction Management program
 - Propose a Construction Management or Project Management minor.
- **Electrical and Computer Engineering – Peter Stubberud**
 - The Department is redeveloping assessment methods for the graduate programs.
 - The Department is simplifying its undergraduate assessment tools to increase faculty participation
 - The Department's subcommittees are proposing major curricular changes to their 400/600 and 700 level offerings. The major changes were proposed in Computer Engineering and electronics; however, almost all areas are making significant curricular changes.
- **Computer Science – Laxmi Gewali**
 - Emphasis in application programming courses
 - Develop app-programming clusters (Ed Jorgensen)
 - Face-Lift of TBE A-301 Lab.
 - Update CS website.
- **Mechanical Engineering – Woosoon Yim**
 - Working with web communications to relaunch ME website
 - Focusing in Graduate Programs: Increase the number of PhD students.
 - Work on new graduate program: Nuclear Criticality Safety Engineering.
 - Work with new faculty from HRC.
- **Military Science – Neil Oscarson**
 - The program has 63 students enrolled.
 - Increase the number of scholarships.
 - They will work with Jennifer Kennedy on the criteria to consider engineering students, and enroll freshman students from EGG101.
- **Miscellaneous**
 - PLTW - CCSN Counseling Seminar will be held on Friday, 3/15/13, on SEB. Jennifer Kennedy will make a 30-minute presentation. College memorabilia will be distributed (pens, rulers, brochure, etc.)