University of Nevada, Las Vegas  
Howard R. Hughes College of Engineering  

EXCOM meeting 2/24/2011  

Present: Rama Venkat, David Ashley, Hal Berghel, John Minor, Ian Sablad, Henry Selvaraj, David Shields, Peter Stubberud, Mohamed Trabia, Brendan O’Toole, Eric Wishart, Carmen Willis.  

- Action Items:  
  a. Chairs/Directors will meet with their faculty to discuss research activities and make recommendations to improve teaching, research, and service productivity (40/40/20). Recommendations/suggestions for further discussion will be presented next meeting (3/10/11).  
  b. Consolidation of common courses between departments: CEE-CEM, CEE-ME, ME-ECE, ECE-CS. Department chairs must request a meeting of the curriculum committees of the units involved to review and identify common courses between units. Common course report must be presented next meeting (3/10/11).