Applying to Academic and Non-academic Jobs

Establishing a professional profile:
Academic job route: Good, cutting-edge research; publications; funding; conference presentations; teaching, etc.
Non-academic job route: writing; grant-writing; statistics, lab techniques; interviewing experience, oral communication skills; etc.

Networking—with faculty and students at other institutions, at conferences, during presentations by visiting speakers, collaborative research. Consider “informational interviews” with non-academic professionals to learn about specific fields.

Internet resources to find jobs
Academic positions: http://www.indeed.com/, http://www.higheredjobs.com/, discipline-specific websites (e.g., http://careercenter.aaanet.org/jobs), Wikipedia job pages (e.g., http://psychjobsearch.wikidot.com/)
Non-academic positions: indeed.com, linkedin.com (maintain a profile plus join groups such as http://www.linkedin.com/groups?gid=1827414&trk=myg_uarp_ovr), government job websites (e.g., http://nv.gov/), etc.

Internet resources for job-seeking support
Versatile PhD: http://versatilephd.com/
Chronicle of Higher Education (e.g., http://chronicle.com/article/Your-Official-Job-Application/135182/)
Other universities or sites (e.g., http://careercenter.umich.edu/; http://www.academic360.com/)

Application materials
Tailor your cover letter (What do you offer? What do they seek? Feature research or teaching experience? Highlight specific skills?). Professional resume/CV. Choose references wisely. Follow-up?

General Comments
The job search can be a thrilling and daunting experience. The job market tangibly reflects the current (early post?) recession era. You may see clear paths ahead. You may be questioning your own aims in light of new circumstances. You may have debt burdens, geographic concerns, personal issues that constrain choices. Remain professional (including facebook presence). Roll with the inevitable ups and downs. You are not alone!