GRADUATE STUDENT WORKSHOP:
Mysteries Unveiled: Logistics of Academic Job Interviewing, Negotiating an Offer and Transitioning into a Professorial Position

- The Academic Interview – How to Prepare:
  - Ask the right questions about the interview
    - Get an idea of what your schedule will be like; who will you be meeting with outside the department?
    - What presentation(s) would they like? A class lecture? A research presentation? A job talk? Find out how much time you have & audience
    - Do NOT ask about: other candidates; department politics
    - Do NOT offer information about your personal life, relationship status, etc.
  - Give practice presentations to a diverse audience; field Q&As for practice
    - Expect ~ 30-40 minute job talk
    - Anticipate the audience (faculty, students, perspectives)
  - Have an elevator speech re: your dissertation; your research plans; your teaching
  - Research the university, the department, all the faculty & leadership (re: research, teaching, etc.)
  - Pack wisely
    - Clothes & personal items
    - Business cards & CVs
  - Be healthy & well rested
  - Be the professional you want to become

- The Academic Job Offer – Things to Consider:
  - Timing of other jobs & juggling decisions
  - Salary (know national and regional ranges)
  - Benefits (retirement, 501k, health insurance, etc.)
  - Moving costs
  - Teaching load
  - GA support
  - Office/lab space
  - Set-up: books, journals, computer(s), related tech, lab space & start-up costs
  - Research tenure/promotion data, if available

- Transitioning into a Professorial Position:
  - You are no longer a graduate student
  - Research, Teaching, Service
  - Strategically “protect” your time until after tenure
  - Must be collegial, if not congenial
  - Remember the tenure clock starts immediately!