



OFFICE OF HOUSING AND RESIDENTIAL LIFE

Freshman On-Campus Housing Regulation Request for Exemption, Exclusion or Excuse

Exemptions are considered for such students who will be living with a parent or legal guardian* only.

Actual local residence must be within metropolitan Las Vegas, including North Las Vegas, Boulder City, Henderson, Blue Diamond and Pahrump. Residency must be for the duration of the freshman year. Please note that living in a residence owned by but not occupied by the parent/legal guardian **will not** qualify for an exemption.

If your parent or legal guardian is relocating to Las Vegas, your exemption cannot be processed until your family has relocated and you can provide a copy of a parent's picture identification showing a local address.

Exclusions and excuses will be considered on a case-specific basis.

*Legal guardianship is defined as a legal relationship created when a person or institution named in a will or assigned by the court to take care of minor children (under the age of 18) or incompetent adults.

1. In order to request an exemption, you must provide the Housing and Residential Life Office with:

- a. A completed request for exemption form;
- b. A copy of your parent/legal guardian's Nevada Driver's License;
- c. A copy of a current utility bill for service at the same address as the Nevada Driver's License.

2. In order to request exclusion, you must provide to the Housing and Residential Life Office a copy of one of the following:

- a. A marriage certificate;
- b. A college transcript showing 24 semester hours of earned credit;
- c. A high school diploma showing graduation at least one year prior to your enrollment at UNLV and a rental agreement or lease in your name (as evidence of independent living) for a period of one year;
- d. A college transcript showing previous enrollment as a full-time student for at least two semesters of the equivalent.

3. In order to request to be excused, you must provide the Housing and Residential Life Office with documentation in one of the following areas:

- a. For medical requests; certification by the Disability Resource Center or a physician of how the medical condition would prohibit adequate functioning in a group living environment, or would be intensified in such an environment.
- b. For financial hardship; a copy of your financial aid analysis completed by the Office of Student Financial Aid & Scholarships together with verifiable documentation of change in family financial status since the filing of your financial aid application.
- c. For special circumstances; written explanation of the compelling circumstances together with documentation of those circumstances.

If you have any questions, please contact:
Office of Housing and Residential Life

4505 S. Maryland Pkwy Box 452013
Las Vegas, NV 89154

702-895-3489 702-895-4332 (fax)



UNIVERSITY OF NEVADA LAS VEGAS

OFFICE OF HOUSING AND RESIDENTIAL LIFE

**Freshman On-Campus Housing Regulation
Request for Exemption, Exclusion or Excuse**

Student Name: _____

Student ID: _____

Date of Request: _____

Contact Telephone Number: _____

Student signature: _____

Date: _____

Permanent Address: _____

Request for (circle one):	Exemption	Exclusion	Excuse
Requested term (add year)	Fall 20__	Spring 20__	Summer 20__

PARENT/LEGAL GUARDIAN VERIFICATION

Parent/Legal Guardian Name: _____

Contact Telephone Number: _____

Contact Address: _____

I hereby agree that the following living arrangement has been made with my approval.

Parent/Guardian signature: _____

Date: _____

FOR HRL OFFICE USE ONLY

Date Received: _____ Date Reviewed: _____ Staff: _____

Freshman Regulation Status: REQUIRED NOT REQUIRED

Documentation Provided: YES NO INSUFFICIENT

DECISION: APPROVED DISAPPROVED