



Office of Housing & Residential Life
Community Operations Manager (COM) Application

PERSONAL DATA

Name: _____ NSHE ID #: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Preferred Phone: _____ Alternate Phone: _____

Preferred Email address: _____

What languages other than English do you speak fluently? _____

EDUCATIONAL RECORD

College Major: _____

Overall GPA: _____ Expected Graduation Date: _____

Do you currently live on campus, or plan to for the following school year? Yes No

Please list any college activities that you are currently involved with (i.e. clubs, awards, honors):

Please list any current community involvement (i.e. volunteering, honors, awards):

EMPLOYMENT HISTORY (Feel free to attach a resume or curriculum vitae)

1. Employer: _____ Supervisor _____

Dates Employed: _____ Contact Number _____

Please describe your position and responsibilities at this job: _____

2. Employer: _____ Supervisor _____

Dates Employed: _____ Contact Number _____

Please describe your position and responsibilities at this job: _____

3. Employer: _____ Supervisor _____

Dates Employed: _____ Contact Number _____

Please describe your position and responsibilities at this job: _____

Consent for Verification of Student Records and Employment History: my electronic signature hereby certifies that all statements made on this application are true and correct to the best of my knowledge and authorize investigation of all statements herein recorded. I grant permission to an authorized representative of the Office of Housing & Residential Life to verify my student records and employment history for purposes of this application.

Signature: _____ Date: _____

The Office of Housing & Residential Life is committed to providing equal education and employment opportunities to all persons regardless of, but not limited to, race, color, religion, national origin, gender, marital or parental status, disability, age, veteran status, or sexual orientation.

ESSAY

Please attach a brief, typed essay that answers the following questions (Please incorporate examples from your work history or previous experiences into your responses):

1. Please explain why you would like to become a Community Operations Manager for the Office of Housing & Residential Life. Please include any qualifications you possess that would benefit both you and the department in this position.
2. You are the supervisor of a complex service desk that serves between 300-1000 students and guests. Please describe how you would combat the perception that UNLV gives students the "run-around."
3. Describe a situation where there was a disagreement among group members. How did you handle the situation? What role did you play? What would you have done differently?