

MFT 360 (Formerly COU 360)
Contemporary Marriage and Families

Analysis of historic and contemporary trends in marriage and family relationships in American society. Examination of major family processes through the life cycle, including functional and dysfunctional patterns and their interactions with individuals and communities. Includes information on family development and parenting. Prerequisite: ENG 101 or ENG 102. 3 credits.

MFT 370 (Formerly COU 370)
Successful Couple and Marital Relationships

Examination of dating, mate-selection, and successful couple and marital relationships. Focuses on the individual, social, cultural, and environmental factors that effect couple and marital relationships. Provides students with the opportunity to evaluate current, past, and future relationships. Functional and dysfunctional patterns of behavior (communication, conflict resolution, etc.) explored. Prerequisite: ENG 101 or ENG 102. 3 credits.

MFT 428 (Formerly COU 428)
Introduction to Marriage and Family Therapy

Basic examination of marriage and family therapy, including professional issues, major theories and techniques, and introduction to marriage and family counseling skills. Focus is for students preparing for marriage and family therapy (MFT) as a field of professional study or for those students who may work with individuals and families (e.g. child welfare, education, healthcare, law, etc). Prerequisite: MFT 150. 3 credits.

MFT 499
Individual Study

Selected issues related to marriage and families or the treatment of couples and families. Prerequisite: MFT 150, instructor permission. 3 credits. May be repeated up to 6 credits.

Department of Public Administration

Purpose and Focus

The Department of Public Administration offers undergraduate students an opportunity to pursue baccalaureate degrees in public administration, and public administration with a concentration in fire safety administration. The public administration major is designed to provide individuals with the necessary knowledge, skills, and abilities to move into professional administrative positions in government agencies. Students who complete the B.S. degree in public administration with a concentration in fire safety administration acquire not only the knowledge, skills, and abilities of a public administration major but also meet the National Fire Protection professional qualifications for a Fire Officer III.

Accreditation

Northwest Commission on Colleges and Universities

Undergraduate Major

Public Administration

Admission to the Major

Minimum GPA: 2.50

Admission Policies

Public Administration: A grade point average of 2.50 in at least 12 credits of university-level work is required for admission to the major.

Public Administration (Fire Safety Administration):

Sixty-seven credit hours leading to an AAS in Fire Science Management from an accredited community college are required for admission to the fire safety concentration. A grade point average of 2.50 is required for admission.

Departmental Policies

You must be a declared Public Administration major during the completion of the last 30 credits taken in fulfillment of the 124-credit requirement. Maintenance of a minimum UNLV 2.50 GPA is required to remain in and to graduate from the program.

The fire safety administration concentration is designed on a two-plus-two basis: Students take the first two years of course work at an accredited community college and receive an AAS degree in Fire Science management. In addition, students may take another 15 hours of specialized professional fire administration course work through distance education from an approved college representative for the National Fire Academy. Students must then complete remaining degree requirements at UNLV to earn a B.S. in Public Administration with a concentration in Fire Safety Administration.

Courses in Fire Science Management from the AAS degree may apply only toward the fire safety administration concentration.

Advisement

The Greenspun College of Urban Affairs supports a professional advising center to assist students in planning their class schedules and preparing appropriate forms. It provides guidance in meeting all required steps toward graduation. All new students to the program will meet with an academic advisor in the Student Advising Center. Students should plan to meet with an advisor each semester. Appointments can easily be scheduled to allow for quality time in planning for academic success. When students are admitted into their majors at the junior level, faculty mentors are available to help them make important career decisions.

The Advising Center can be reached at 702-895-1009 or urbanaffairs@unlv.nevada.edu or may be visited in person in CDC 11.

Recommended Courses That Meet General Education

Core Requirements: The Greenspun College of Urban Affairs strongly recommends that students address their General Education Core curriculum requirements through our college. The following classes offered in our college meet graduation requirements: Humanities: COM 101, 211, 216; Social Sciences: CRJ 104, 270, 435, 436, 438, 469, MFT 150, 360, SWK 101; Life and Physical Science: ENV 101; Multicultural: COM 412, CRJ 428, 429, MFT 225, SWK 465; International: CRJ 407, 411, ENV 205, JOUR 475, SWK 493. In addition, incoming freshmen and transfer students under 30 credits are strongly encouraged to take COM 100 during their first year at UNLV. This course will provide an overview of the Greenspun College of Urban Affairs while offering helpful advice on what makes a successful college student.

Please see departmental website for proposed Public Administration degree requirements.

Degree Requirements

Public Administration

- 1) English Composition 6 credits
ENG 101 and 102
- 2) English Literature 3 credits
ENG 231 or 232
- 3) Constitutions 3-6 credits
- 4) Mathematics 3 credits
- 5) Distribution Requirement (Social Science)
Humanities and Fine Arts 9 credits
Life & Physical Sciences & Analytical Thinking 9-10 credits
PHIL 102, and two courses from life & physical sciences category; at least one must be a lab.
- 6) Multicultural (see note 1)
International (see note 1)
- 7) Degree Requirements:
Public Administration Foundation Requirements .. 11 credits
SCM 352, MGT 465, HED 325, PSY 450 (see note 2)
Public Administration Core Requirements 24 credits
PUA 241, 405, 410, 421 plus any four of: PUA 404, 420, 425, HCA 300, 302

Guided Electives..... 18 credits
Eighteen credit hours must be taken from any of: AAP 100, 366/367; ACC 201; COM 102, 217, 261, 315, 317, 416; CED 300; CRJ 104, 432, 445, 460; ECON 102, 307, 320, 354, 365; ENV 202, 205, 260, 333, 345, 377, 407, 410, 420,

430, 460, 480; HED 320, HPS 480, MGT 465; PSC 320, 321, 401A, 401D, 403A, 403B; PSY 464, 465; SOC 403, 404, 408, 446 (see note 2)

Other Electives..... 34 credits
Total 124 credits

Degree Requirements

Public Administration (Fire Safety Administration)

- 1) English Composition 6 credits
ENG 101 and ENG 102 (see note 3)
- 2) English Literature 3 credits
ENG 231 or 232
- 3) Constitutions 3-6 credits
- 4) Mathematics 3 credits
MATH 120
- 5) Distribution Requirement (Social Science)
Humanities and Fine Arts 9 credits
ART 135 (see note 3)
Life & Physical Sciences & Analytical Thinking 9-10 credits
PHIL 102, and two courses from life & physical sciences category; at least one must be a lab.
- 6) Multicultural (see note 1)
International (see note 1)
- 7) Degree Requirements:
Public Administration Foundation Requirements.... 11 credits
SCM 352, MGT 465, HED 325, PSY 450

Public Administration Core Requirements 24 credits
PUA 241, 405, 410, 421 plus any four of:
PUA 404, 420, 425, HCA 300, 302

Fire Science Management 33 credits (see note 4)

Advanced Fire Safety Courses 15 credits (see note 5)
Other electives 4 credits
Total 124 credits

Notes:

1. Every student must complete a three-credit multicultural course and a three-credit international course. Courses satisfying other requirements may simultaneously satisfy the multicultural and international requirements if they appear on the approved lists. However, one course cannot satisfy both the multicultural and the international requirements.
2. Specific restrictions on courses fulfilling this requirement exist. See the General Education Core Requirement section of this catalog for additional information.
3. Students who have completed an AAS degree in Fire Science Management from CSN may transfer credits from ENG 101 and ART 135, in satisfaction of the requirements that they take ENG 101 and ART 135.
4. Students who have completed an AAS degree in Fire Science Management from CSN (or a comparable degree from another institution), may transfer into UNLV 33 of the 42 Fire Science course hours: FS 101B, 110B, 111B, 121B 125B, 210B, 235B, 244B, 245B, 260B, 261B, 262B, 263B.
5. These courses are offered through Cogswell College Distance Education Program (associated with National Fire Academy) or as special topics courses approved and sponsored by the Department of Public Administration. Courses currently approved include: FS 342, FS 344 FS 355, FS 357, FS 486.

Public Administration

PUA 241

Survey of Public Administration

(Satisfies U.S. Constitution requirement.) Survey of the role of executive agencies in governmental processes. Focuses on bureaucratic procedures for planning, budgeting, utilizing personnel, communicating, and decision making. 3 credits.

PUA 250

Local Government Administration

American local governments have changed tremendously over the years. Constantly evolving and always colorful, they provide an opportune research setting. Provides an in-depth study of the political processes and administrative procedures used in local governments. Comparative analysis of relevant actors and strategies across communities is incorporated. Prerequisite: PUA 241. 3 credits.

PUA 404

Risk Assessment and Risk Management

General approaches to solving environmental risk problems. Students develop a "toolbox" of basic risk analysis and management methods, as well as the appropriate role of these methods in effective public and private decision making. Introduces risk analysis methods and explores policy implications of those methods. Prerequisite: PUA 241. 3 credits.

PUA 405

Public Organizations

Public sector organization and performance. Attention given to internal characteristics and dynamics and external public sector relations. Prerequisite: PUA 241. 3 credits.

PUA 410

Research Methods for Public Administration

Emphasizes research tools for monitoring public sector administrative programs and program impacts. Gives attention to the special applications of data collection and analysis when data is collected from public sector agencies and governmental sources or consists of program measurements in order to monitor agency activity and program impacts. Prerequisite: Junior standing. 3 credits.

PUA 420

Public Personnel Administration

Examines the personnel function in government. Unique aspects of labor practices and labor relations in the public sector treated, along with state and federal regulations guiding the public employer. Impact of the political context upon civil service and merit system considered. Prerequisite: PUA 241. 3 credits.

PUA 421

Computer Technology in Government

Introduces computer-based information systems from the perspective of public sector applications in a non-technical manner. Presents the history of computing and studies the advent of applications for the public sector including financial reporting, public safety, knowledge-support systems, and geographic information systems. Web-based applications explored. Prerequisite: PUA 241. 3 credits.

PUA 422

Leadership of Public Bureaucracies

Provides an overview of different perspectives and theories of leadership and discusses a new model of leadership for the public sector. Focus is given to leadership functions in response to the current challenges facing bureaucracies. Prerequisite: PUA 241. 3 credits.

PUA 423

Ethics in Public Administration

Exploration of ethical issues facing public administrators. Examines philosophical foundations of ethics as well as contemporary case studies of ethical problems such as gift giving, nepotism, privacy and secrecy, whistleblowing activity and protections. Attention is given to codes of ethics and training for administrators. Prerequisite: PUA 241. 3 credits.

PUA 425

Public Budgeting and Finance

Study of the budgeting process and politics of budgeting in executive agencies, with special attention to the policy-making phase of the budget cycle. Agency interactions with the legislative branch and the chief executive also considered. Analysis of alternative revenue sources and the role of government in the economy. Prerequisite: PUA 241. 3 credits.

PUA 440

Intergovernmental Relations

Provides an introduction to the basic concepts and issues of intergovernmental relations and American federalism. Emphasis is on the relationships among national, state, and local governments; the grant-in-aid system; and revenue sharing among different units of government. Both vertical and horizontal dimensions of intergovernmental relations will be considered. Additionally, the course explores the dynamics of American intergovernmental relations with emphasis on recent literature and contemporary policy issues, such as emergency response, education policy, social services, and economic development. Prerequisite: PUA 241. 3 credits.

PUA 450

Policy for Public Administrators

Examines the policy making process in terms of its governmental structure and formal and informal actors. Different theoretical perspectives concerning policy making are explored. Prerequisite: PUA 421. 3 credits.

PUA 490

Seminar in Public Administration

Synthesis of administrative concepts through an examination of selected topics and case studies. Students prepare research projects for analysis by the seminar group. Prerequisite: Junior or senior standing. 3 credits.

PUA 498

Independent Study

Students work with a member of the public administration faculty on an area of concern to public administration and prepare a research paper. Prerequisite: Six credits in PUA. 3 credits.