



## Rules of Operation

Enterprise Rent-a-Car is partnering with UNLV to provide a special rental program for the University and all its departments! As of July 1, 2006, all rental requests should be directed to Enterprise Rent-a-Car.

- You will be required to provide a University purchase order number and driver's license for rental. You may also use the University Purchase Card or a personal credit card.
- Renters must be 21 years of age or older and employees of UNLV.
- Rental rates include Collision Damage Waiver and Liability CSL of \$500,000.00.
- University employees may NOT rent 15 passenger vans for UNLV business. Enterprise can accommodate multiple mini van, suv and passenger vehicle requests.
- If delivery is required, please contact the local office at **(702) 734-3977** for assistance and coordination of delivery.
- For Off-road usage needs, please refer to the Off-Road Addendum requirements found on the Facilities web page: <http://facilities.unlv.edu> under "motor pool vehicle reservations".

### **To reserve a vehicle with Enterprise Rent-a-Car:**

1. Utilize the direct e-links found on the UNLV Facilities web page at: <http://facilities.unlv.edu/administrative>.
2. Go online to [www.enterprise.com](http://www.enterprise.com), and enter our discount code, **NA5443**. The hit "search". On the next screen type in **UNL** for pass code, sign in and reserve your car! You will receive all the information you need, plus an estimated total, email confirmation and more!
3. Call our local Las Vegas office at **(702) 734-3977** and give them our code, **NA5443**
4. Call us toll free at **1-800-RENTACAR** and give them our code, **NA5443**.

For any questions or queries about this program please email: Marissa Birch at [Marissa.L.Birch@erac.com](mailto:Marissa.L.Birch@erac.com) or contact her locally at **(702) 597-4560**