

University of Nevada, Las Vegas

Mail Center FAX 895- 1833

Mail Instruction Card

First Class

Dept. Plus 4 _____

or

Default acct. no. _____

Overseas

Date _____

Surface Printed Matter

Signature of
Mailer _____

Book Rate

Print
Name _____

Parcel Post

Library Materials

Third Class

Special Delivery

Insured \$ _____

Certified

Return Receipt

Express

Priority Mail

Circle service(s) desired, sign and date Mail Instruction Card in space provided. Fill in Department PLUS 4 or default account number and attach to mail piece or rubberbanded mail bundle and drop in mail bag or slot. **If the proper information is not provided or if Mail Instruction Card is not with a mailing, it will be returned to the department.**