About Public Administration

As a student in our program, you will develop an understanding of the governmental, social, and economic environment of public service and health care administration at the national, state, and local levels.

A bachelor's degree in public administration prepares you for a career in government, nonprofit agencies, and trade and professional research foundations.

Mission of the Greenspun College of Urban Affairs

The Greenspun College of Urban Affairs is dedicated to your personal and academic development, the advancement of our disciplines, and the improvement of public policy and professional practices.

Our programs emphasize improvement of the quality of urban life by preparing you for professional practice through interdisciplinary learning, service, and scholarship founded on active collaboration among you, our faculty, professionals, and community members.

Visit this site for more information:
http://urbanaffairs.unlv.edu/

Public Administration Career Options

- Budget Analysts
- Fire Department
- Grant Writer
- Human Resources Coordinator
- Labor Relations Managers and Specialists
- Medical and Health Services Manager
- Property, Real Estate, and Community Association Managers
- Recreation Workers
- Recruiter
- Training Specialist

Graduate Program

MPA Public Administration

The Master of Public Administration degree is a 2.5-year program of study that is accredited by the National Association of Schools of Public Affairs & Administration (NASPAA).

Questions about the program may be directed to Dr. Patrick Carlton via e-mail at patrick.carlton@unlv.edu or by phone at 702-895-1896.

http://sepa.unlv.edu/programs/MPA_Admin.html

Professional Associations

Major professional associations dedicated to Public Administration areas offer membership benefits such as news about the latest research and job offerings. Students are encouraged to get involved with these organizations early on!

American Society for Public Administration (ASPA): http://www.aspanet.org
Association for Public Policy Analysis and Management (APPAM): http://www.appam.org/
International City/County Management Association (ICMA): http://www.icma.org
International Personnel Management Association for Human Resources (IPMA): http://www.ipma-hr.org/
National Academy of Public Administration (NAPA): http://www.napawash.org
Visit the Career Occupational Handbook to learn more about a specific occupation:

http://www.bls.gov/ooh/

The OCH covers hundreds of occupations and describes: What They Do, Work Environment, How to Become One, Pay, and more. Each profile also includes BLS employment projections for the 2010–20 decade.

Career Exploration/Planning

FOCUS 2: UNLV's computerized assessment that profiles your interests, abilities, and values and helps you find a career that's right for you.

http://hire.unlv.edu/careerAssessment.html

Myers-Briggs Type Indicator (MBTI): Assessment designed to identify how you are energized, how you take in information, how you make decisions, and how you approach life.

http://hire.unlv.edu/careerAssessmentMBTI.html

Strong Interest Inventory: Generates an in-depth assessment of your interests among a broad range of occupations, work and leisure activities, and educational subjects.

http://hire.unlv.edu/careerAssessmentStrong.html

UNLV Career Services

Career Services encourages ALL UNLV students to take advantage of their services, which include:

- Assistance with developing a career plan and choosing a major
- Career counseling and guidance on building a RESUME
- Preparing for an interview, assistance with job searching and networking.

Phone: 702-895-3495
Campus Location: SSC-A 2nd Floor
http://hire.unlv.edu/

Internship Opportunities

UNLV CareerLink is a free, online recruiting system that helps students, alumni, and employers connect in a variety of ways.

Students can use CareerLink to search for: job and internship listings, on-campus recruiting interviews, employer information sessions, resume book database, & dates for career fairs.

http://hire.unlv.edu/careerLink.html

<table>
<thead>
<tr>
<th>MEDIAN SALARIES BY DISCIPLINE</th>
<th>2010-2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Career</td>
<td>Salary Range</td>
</tr>
<tr>
<td>Budget Analysts</td>
<td>$44,860-$101,660</td>
</tr>
<tr>
<td>Fire Department</td>
<td>$23,050-$75,390</td>
</tr>
<tr>
<td>Human Resources Managers</td>
<td>$61,560-$166,400</td>
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<tr>
<td>Property, Real Estate, and Community Association Managers</td>
<td>$26,180-$111,320</td>
</tr>
<tr>
<td>Medical and Health Services Managers</td>
<td>$51,280-$144,880</td>
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</tbody>
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Source: Job Outlook 2013
Courtesy of the National Association of Colleges and Employers